



Houston County Board of Commissioners Meeting

Perry, Georgia

December 6, 2022

9:00 a.m.

HOUSTON COUNTY COMMISSIONERS MEETING
Perry, Georgia
December 6, 2022
9:00 A.M.

Call to Order

Turn Off Cell Phones

Invocation - Commissioner Byrd

Pledge of Allegiance –Lieutenant Colonel Kyle Grieves

Presentation _ Terry Dietch (SWANA Award)

Presentation - Laura Mathis (Presentation)

Approval of Minutes from November 15, 2022

New Business:

1. Crime Technology (District Attorney Will Kendall) – Commissioner Byrd
2. Sustainability Plan (Executive Director Laura Mathis MGRC) - Commissioner Byrd
3. Public Hearing on Re-Zoning Applications #2649 and #2652 – Commissioner Byrd
4. Public Hearing on Special Exception Applications #2648, #2650 and #2651 – Commissioner Byrd
5. Intergovernmental Agreement (Natatorium) – Commissioner Byrd
6. Bid Approval (Blue Flame Crew, LLC / Landfill) – Commissioner Robinson
7. Independent Contractor Agreement (Olivia Williams) – Commissioner Robinson
8. Compensation Adjustment (Juvenile Court Judge) – Commissioner Robinson
9. Grant Approval (Fire Department) – Commissioner Robinson
10. Reimbursement Agreement (Scrap Tire Abatement Reimbursement) Commissioner Robinson
11. Public Hearing (Abandonment of New Road) – Commissioner Walker
12. Personnel Request – Commissioner Walker
13. Poll Workers (December 6, 2022 Runoff Election) – Commissioner Walker
14. Retirement Amendment – Commissioner Walker
15. Bid Approval (Seven 2022 Ford Explorer PPV) – Commissioner Walker
16. Bid Approval (one SUV PPV) – Commissioner Talton
17. State Court Build Out – Commissioner Talton
18. Board Appointments (Animal Control Board) – Commissioner Talton
19. Ratification of MS4/NOI Municipal Stormwater permit renewal – Commissioner Talton
20. Bid Approval (Vehicle for the D.A.) – Commissioner Talton
21. Approval of Bills – Commissioner Talton

Public Comments

Commissioner Comments

Motion for Adjournment

1

Houston County District Attorney Will Kendall will give a presentation on crime technology.

2

Middle Georgia Regional Commission Executive Director Laura Mathis will give a presentation on the **Middle Georgia – Robins Air Force Base Sustainability Plan.**



Georgia, the Statewide Outdoor Recreation Plan, the Georgia Statewide Assessment of Forest Resources, and Southeast Conservation Blueprint, among others, for data regarding which areas to protect and/or manage. (ENV-5)

- ★ Identify funding sources to support the protection of lands under the Sentinel Landscapes partnership and obtain funding. Consider using these funds to foster the acquisition of available tracts within the approved expansion boundary of Bond Swamp National Wildlife Refuge to create a buffer area to the north and east sides of the Installation. DoD and RAFB should work with the U.S. Department of Interior (DOI) and FWS to promote the prioritization of Bond Swamp NWR for available land protection funding, such as the annual Land and Water Conservation Fund (LWCF) appropriations, and to promote FWS acquisition, from willing sellers only, of available tracts within the Bond Swamp NWR boundary. To support these actions, the Installation shall develop and enter into an Encroachment Management Agreement with an eligible entity to perform REPI actions. (ENV-6)
- ★ Explore the possibility of establishing a new REPI buffer on the Installation’s eastern boundary to protect lands within the proposed new national park unit and other natural areas around the Installation. (ENV-8)
- ★ Explore the opportunity for an access point to the Installation by State Road 95. (T-9)
- ★ Perform a study to map all sanitary sewer and stormwater lines on the Installation. Determine where interconnections exist between the two systems. (I-2)
- ★ Use the results of the above analysis to develop master plans for the sanitary sewer and stormwater systems. For the stormwater master plan, consider using natural-based stormwater solutions to mitigate flooding both upstream of and on the Installation. (I-3)
- ★ Conduct a study to determine where improvements to the Installation’s potable water distribution system need to be made, including lines to be replaced and potential interconnections to municipal water systems outside the fence. (I-4)
- ★ Use the results of the energy recovery exercise to identify issues within the Installation’s energy grid. (I-7)
- ★ Perform a study to determine community-side vulnerabilities of the Installation’s incoming electrical, gas, and computer/Information technology utilities. Identify measures to harden the infrastructure from human and natural disasters. (I-9)
- ★ Perform a watershed assessment, using the Installation as the watershed, to identify sources of pollution for surface and groundwater. (ENV-3)

12.3 Houston County

Houston County is home to Robins AFB and is located in central Georgia.

The recommendations from each of the chapters addressing Land Use, Transportation, Airspace, Infrastructure, Security, Economic and Community Impact, and Environment and Cultural Resources and summarized below and broken into categories similar to the sections above.

12.3.1 Communication and Coordination

Communication and coordination measures can help resolve many of the concerns that were identified within the Sustainability Plan and provide opportunities to share information and a forum to receive feedback. Communication and coordination strategies may be established by formal procedures such as a

Memorandum of Understanding (MOU) or formal processes such as recurring meetings. These recommendations have been broken down into communication procedures, committees, and activities.

Communication Procedures

Communication procedures are important to easily facilitate discussion when the need arises. A frequently used method is an MOU. An MOU is a formal agreement established between multiple parties. Although it is not legally binding, it is a valuable agreement that indicates an intended common action. An MOU may aid in establishing the role of each party within it and can provide guidance for future actions. The MOU provides a tool that can be referenced when a question arises and can formalize and continue to build and strengthen existing relationships among Robins AFB and the surrounding communities to ensure mutual success.

- ★ Develop a Communication Manual that provides information about the Installation, the cities and counties within the Study Area, and each entity's respective missions, responsibilities, and geographic service areas. This manual should, at a minimum, consist of contact information for each entity, background information for each entity, communication protocol for all levels of engagement, and public facilities and services within each entity. (LU-6)
- ★ Develop a plan to implement energy storage technologies, including battery storage and other electric storage, especially related to the solar field north of the Installation, in order to ensure continued energy resiliency. (I-10)
- ★ Develop a strategic security plan addressing future computer and information technology systems that cross onto the Installation. Create a plan to collaborate with communities to strengthen computer-dependent systems that interconnect with the Installation in ways that benefit both the Installation and the community. (S-9)
- ★ Develop coordination strategy for Robins AFB to review projects that may have an impact on operations due to the presence of light pollution. (A-8)

Committees

- ★ Establish Robins AFB Security Working Group and conduct regular meetings to coordinate with local law enforcement agencies and discuss security concerns. Ensure topics are developed to address issues and capture best practices from both military and civilian law enforcement perspectives. Leverage best practices from local, state, Air Force, and other federal agencies developed to address issues and capture best practices from both military and civilian law enforcement perspectives. Leverage best practices from local, state, Air Force, and other federal agencies. (S-13)
- ★ Establish a regional working group to address housing issues. (ECO-10)

Activities

- ★ Work with the MGRC to create a plan to coordinate activities, particularly activities that could impact the Installation (e.g., construction projects). (A-7)
- ★ Support the creation of the proposed new national park and preserve unit along the Ocmulgee River. The creation of a new national park and preserve adjacent to or near the Installation could protect lands neighboring the Installation, preventing encroachment, and preserving Installation operational areas and neighboring land use compatibility. (ENV-7)



- ★ To support the base of the future and workforce of the future, work with local broadband providers to ensure that fast and affordable broadband connections are available in the area. (I-8)
- ★ Work with the Middle Georgia Clean Air Coalition to improve the area’s air quality. (ENV-1)
- ★ Using the results of the above study, work with the REPI program to identify areas that could be protected. (ENV-10)
- ★ Create formalized agreements (P4) to use the firing ranges of police departments around the Installation for training. (S-8)

12.3.2 Education

An informed community can minimize misunderstandings and provide the knowledge needed leading to more informed decision-making. Several recommendations throughout the Sustainability Plan provide opportunities for the community and the Installation to learn from one another. Educational programs include the following:

- ★ Develop and distribute BASH educational materials. Robins AFB should provide educational information to local jurisdictions, agencies, and landowners in the region relative to reducing the potential for bird and wildlife attractants that may impede safe aircraft operations and outline compatible solutions and techniques to minimize conflicts. (A-3)
- ★ Develop a 3-Dimensional Imaginary Surfaces Height Model that could be used early in the development review process for evaluating development applications. Create a GIS-based model that can accurately portray the height limitations on a given property to preserve the airspace around the Robins AFB airfield. This model would be based upon the imaginary surfaces and would include surrounding terrain elevations. (A-4)
- ★ FAA contact information for the regional FAA representative should be retained at the cities and counties planning departments for inquiries from the public on airspace and height issues and concerns. (A-5)

12.3.3 Policy

A crucial step for implementing the Sustainability Plan is to lay the foundation within the Comprehensive Plan and Land Development Regulations for cooperation among the Study Area communities.

Additional standards that should be incorporated into regulatory documents include:

- ★ Revise the local governments land development codes to provide a formal mechanism for Robins AFB to review and provide comments on specific development-related applications within the Study Area. Outline the stage in the development coordination process timeline where a formal response is required by the Installation. (LU-4)
- ★ Establish formal policies and a mechanism to seek regular input from the Installation representatives for technical assistance (i.e., code updates, comprehensive plan updates, and development review processes). Utilize an MOU to identify and describe a Formal Development Notification Process among the local governments and the Installation. (LU-5)
- ★ Revise land development codes to ensure that a variety of housing types can be developed and that there are no restrictive requirements that prohibit or limit the development of accessory dwelling units and a variety of development types. (LU-7)

- ★ Create design guidelines for outdoor landscaped areas that will help to address flooding, droughts, and increased temperatures. (ENV-11)

12.3.4 Program or Process

Many programs and processes are currently in place to aid local governments within the Study Area and the Installation in achieving their objectives. The Sustainability Plan identified some additional programs and processes or modifications to those that are already in place to help achieve the goals of the Sustainability Plan.

- ★ Develop a plan to use natural methods to mitigate the effects of climate change. These methods may include establishing tree species with greater natural wind resilience to better withstand tornados; establishing green roofs and facades and strategically planting trees and vegetation to shade buildings, walkways, paths, parking areas, and roads to reduce the effects of higher temperatures; use permeable pavements and establish green roofs rain gardens, and cisterns to capture stormwater; and integrate open patches and spaces, pocket meadows, fire-resistant trees, and prescribed burns to decrease the risk of wildfire. Consider using the Building Resilient Infrastructure and Communities program as a funding source for innovative projects. (ENV-12)

12.3.5 Study

The implementation of the Sustainability Plan may lead to additional studies or projects that need to take place before the next steps can be implemented. The following projects or studies will lead the Sustainability Plan stakeholders into the next phases of implementation:

- ★ Perform a feasibility study to investigate the provision of on-Installation multimodal transportation, including bicycles, sidewalks, and transit. Consider the use of autonomous vehicles for the transit needed inside the Installation to move both people and cargo around. Coordinate with local governments to examine the potential to tie on-Installation multimodal facilities to multimodal facilities outside of the Installation. (T-5)
- ★ Once the scoring methods used in the Support for Military Families is understood, perform an assessment to determine ways in which the community can raise its scores. (ECO-3)
- ★ Perform a regional housing assessment to determine if the community's short-term and long-term housing needs are being addressed, including housing stock, type, and price. Determine where, how much, and what kind of housing is available and needed to meet current and projected future demand. As part of the analysis, coordinate with the Installation and include an analysis of the housing needs of the Installation's military and civilian employee population. Include an assessment of redevelopment potential and livability of the downtown area close to the Installation. Develop recommendations to ensure that housing needs are being met. (ECO-8)
- ★ Perform a crime analysis to determine the Study Area's relative position regarding crime when compared to other areas of similar size. Develop recommendations for reducing crime rates within the area. Use results of the Digital Twin platform to create public safety recommendations. (ECO-13)
- ★ Continue monitoring groundwater within the Installation and in surrounding communities for pollutants. (ENV-4)



- ★ Perform a study to identify natural areas within the Environmental Study Area for protection and management that would help protect the mission of the Installation. Use state protection plans, including the State Wildlife Action Plan, Strategic Management Plan for Black Bears in Georgia, the Statewide Outdoor Recreation Plan, the Georgia Statewide Assessment of Forest Resources, and Southeast Conservation Blueprint, among others, for data regarding which areas to protect and/or manage. (ENV-5)
- ★ Explore the possibility of establishing a new REPI buffer on the Installation’s eastern boundary to protect lands within the proposed new national park unit and other natural areas around the Installation. (ENV-8)

12.4 City of Centerville

The City of Centerville Sustainability Plan recommendations include the following topic areas.

12.4.1 Communication and Coordination

Communication and coordination measures can help resolve many of the concerns that were identified within the Sustainability Plan and provide opportunities to share information and a forum to receive feedback. Communication and coordination strategies may be established by formal procedures such as a Memorandum of Understanding (MOU) or formal processes such as recurring meetings. These recommendations have been broken down into communication procedures, committees, and activities.

Communication Procedures

Communication procedures are important to establish to easily facilitate discussion when the need arises. A frequently used method is an MOU. An MOU is a formal agreement established between multiple parties. Although it is not legally binding, it is a valuable agreement that indicates an intended common action. An MOU may aid in establishing the role of each party within it and can provide guidance for future actions. The MOU provides a tool that can be referenced when a question arises, can formalize and continue to build and strengthen existing relationships among Robins AFB and the surrounding communities to ensure mutual success.

- ★ Develop a Communication Manual that provides information about the Installation, the cities and the counties within the Study Area and each entity’s respective missions, responsibilities, and geographic service areas. This manual should, at a minimum, consist of contact information for each entity, background information for each entity, communication protocol for all levels of engagement, and public facilities and services within each entity. (LU-6)
- ★ Develop a strategic security plan addressing future computer and information technology systems that cross onto the Installation. Create a plan to work with communities to strengthen computer-dependent systems that interconnect with the Installation in ways that benefit both the Installation and the community. (S-9)
- ★ Develop coordination strategy for Robins AFB to review projects that may have an impact on operations due to the presence of light pollution. (A-8)

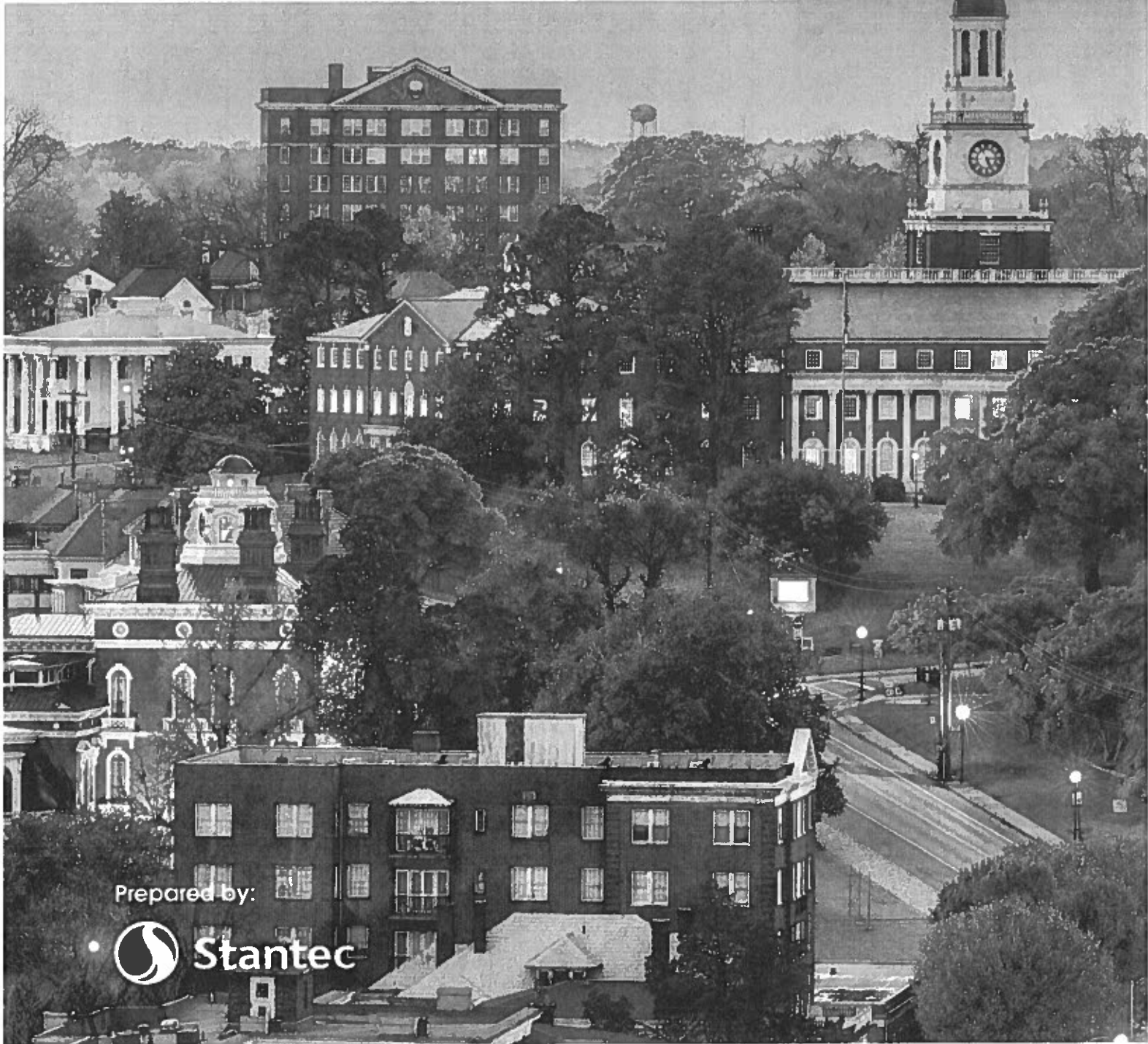
Committees

- ★ Establish Robins AFB Security Working Group and conduct regular meetings to coordinate with local law enforcement agencies and discuss security concerns. Ensure topics are developed to address issues and capture best practices from both military and civilian law enforcement perspectives. Leverage best practices from local, state, Air Force, and other



Middle Georgia – Robins Air Force Base Sustainability Plan Executive Summary

November 2022



Prepared by:



Stantec

Executive Summary

What is the Middle Georgia – Robins Air Force Base Sustainability Plan?

The Robins Air Force Base Sustainability Plan represents a collaborative study the Middle Georgia Regional Commission conducted in partnership with the Installation, local municipalities, state and federal officials, 21st Century Partnership and residents to identify compatible land uses and growth management guidelines to support both continued military operations and community growth and economic development. The Sustainability Plan includes a detailed, action-oriented Implementation Plan to carry out recommendations that address issues related to compatible use, transportation, infrastructure, military operations, economic and community development, environment, and cultural and natural resources.

The purpose of the Sustainability Plan is to encourage the local communities and Robins Air Force Base (AFB) to act as a team to promote the long-term sustainability of Installation through compatible development and collaboration. The Sustainability Plan includes an examination of issues that may pose concerns to the long-term viability of the installation, community growth, and economic development.

The last effort of this kind was the Robins AFB Joint Land Use Study (JLUS) completed in 2004. While the mission footprint for the military operations has not changed in the past 17 years, growth and development throughout the region has led to the need to update the 2004 JLUS to strengthen ongoing communication and coordination between the communities and Installation and encourage stakeholders to work together to prevent or limit issues that may adversely impact future mission expansion or local growth. The Department of Defense Office of Local Defense Community Cooperation provided funding support for the Sustainability Plan with Middle Georgia Regional Commission (MGRC) serving as the project sponsor. However, the plan is created by the community and for the community.

From the community perspective, the following are the primary objectives of the Sustainability Plan.

- ★ Protect the health, safety, and welfare of residents and maintain their quality of life.
- ★ Ensure compatible development in the vicinity of the Installations that will not interfere with continuing existing and possible future operation of the facilities.
- ★ Provide for sustainable growth in an economically, environmentally, and socially conscious manner.
- ★ Maintain the economic vitality of the community.
- ★ Enhance communication between the community and the military.

From the military perspective, the following are the primary objectives of a Sustainability Plan.

- ★ Promote the health, safety, and welfare of the military and civilian personnel living and working at or near the Installation.
- ★ Ensure the ability of the Installation to achieve its mission, maintain military readiness, and support national defense objectives.
- ★ Preserve the ability of the Installation to adjust or expand its mission.



It is important to note that this Sustainability Plan is not intended to be a study that rests on the shelf of administrators and offices, but includes a set of recommendations and strategies that are implemented through local jurisdictions to guide community development that is compatible with military training, testing, and operational missions; seek ways to reduce operational impacts on adjacent lands and waterways; and support continued economic development and public health, safety, and general welfare of those living and working near the Installation.

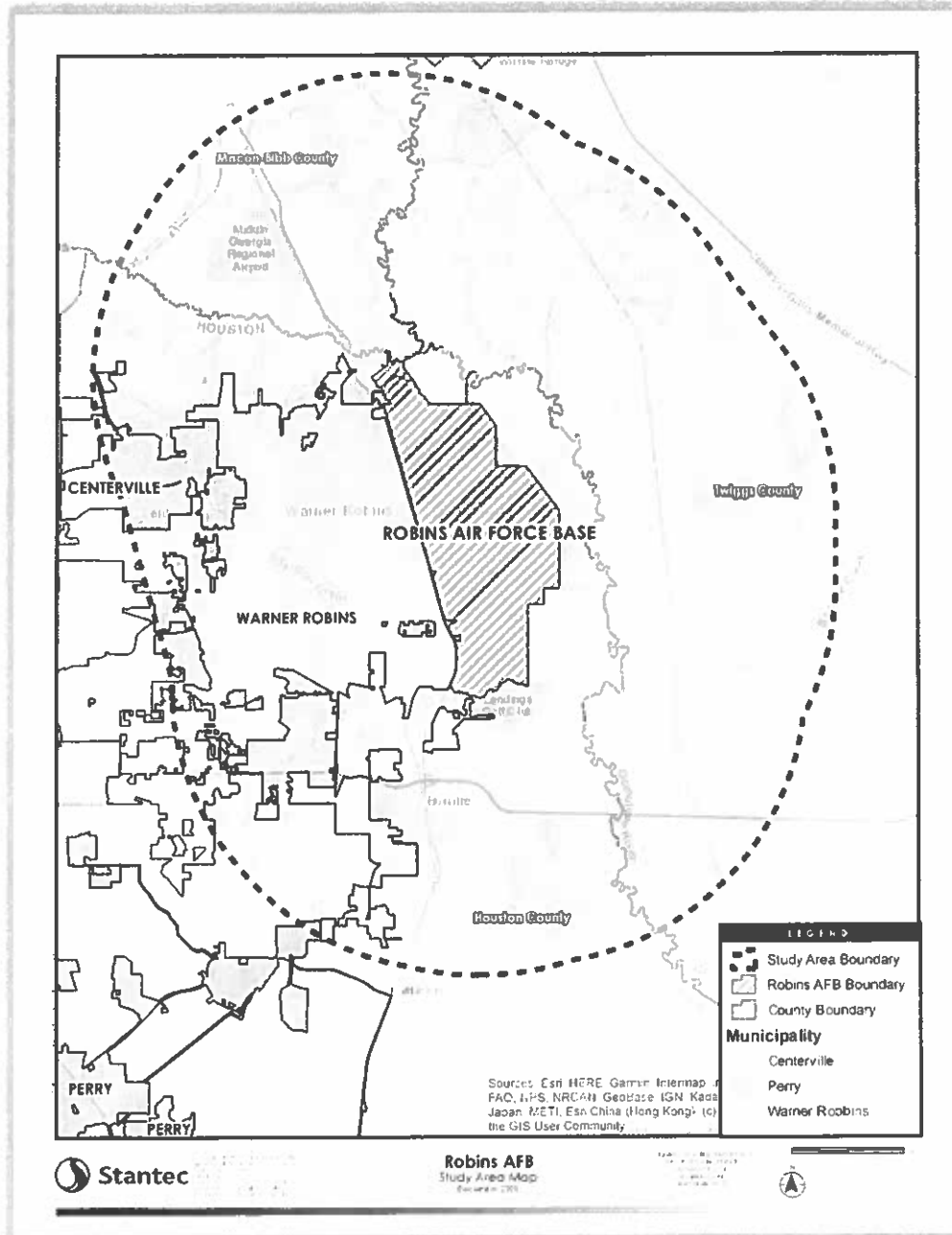
Throughout the process, municipalities, residents, businesses, and other stakeholders provided their input and support. By accepting the Sustainability Plan, they are stating their continued community-based support for future implementation efforts. Typically, implementation measures involve some level of revisions to local policies. The intent is to continually ensure that future public and private development around the Installation is compatible with both the military mission and the needs of the community.

Robins Air Force Base's Role

Established in 1941, Robins AFB is located in Houston County and is home to the largest single-site industrial complex within the State of Georgia. The 6,935-acre facility is home to 54 mission partners and has a 23,405 civilian, member, and contractor workforce. It contains one of Georgia's longest runways and averages approximately 23,000 flight operations a year. The Installation is also home to 141 warehouses, 141 shops/hangars, 107 administrative buildings, and 11 other facilities. Robins has an approximate annual impact of \$3.54 billion on the surrounding community. The County is accessible by Interstate 75; Watson Boulevard (247C) provides direct access from the interstate to the Robins AFB gate. Communities surrounding the Installation include the cities of Byron, Centerville, Danville, Fort Valley, Jeffersonville, Perry, and Warner Robins; and the counties of Houston, Macon-Bibb, Peach, and Twiggs.

Sustainability Plan Study Area

The Sustainability Plan Study Area includes a five-mile radius around the Installation boundary, with an assessment of compatibility of land uses along the Installation’s flight paths and noise contours, capturing most of the off-site impacts from the military operations. The Study Area includes portions of the cities of Centerville, Perry, and Warner Robins; and the counties of Houston, Macon-Bibb, and Twiggs.



How the Sustainability Plan Was Conducted

The 2022 Sustainability Plan includes information for uses on base and off; a compatibility analysis; a set of recommendations for improving compatibility; and a detailed implementation plan. The plan includes identification of existing and potential threats to the installation related to land use, transportation, infrastructure, operations, economic and community development, the environment, and cultural resources. The analysis was aimed at finding a balance or compromise between military and community needs so that both can grow effectively.

The Committees

The Policy Committee and Technical Advisory Committees guided development of the Sustainability Plan. These committees consisted of community leaders, Robins AFB personnel, federal and state agencies, local governments, the 21st Century Partnership and other stakeholders, serving as liaisons to their respective stakeholder groups and responsible for relaying information to their organizations.

- **Policy Committee.** The Policy Committee led the direction of the Sustainability Plan. They were responsible for the oversight of the study as well as monitoring the implementation and adoption of policies and strategies. The members include decision makers, executive directors, and elected officials from the affected local governments.
- **Technical Advisory Committees.** The main objective for the Technical Advisory Committees was providing technical expertise and feedback. They assisted with addressing technical issues, providing feedback on drafting the report, and development of the implementation strategies and tools. The Technical Advisory Committees included experts from the affected local governments and organizations as well as Robins AFB representatives and other designated stakeholders.

Community Involvement

The community played a crucial role in the development of the Sustainability Plan, providing varying perspectives and differing opinions to ensure a well-rounded planning process. To effectively gather input, a variety of public engagement opportunities were provided throughout the process. Engagement opportunities included the following:

- Public Workshops
- Stakeholders Interviews
- Project Handouts
- Project Website
- Surveys

Sustainability Plan Areas of Study

The Sustainability Plan includes seven primary topics of study: Land Use, Transportation, Airspace, Infrastructure, Security, Economic and Community Impact, and Environment and Cultural Resources. There are chapters devoted to each of these topics. Each chapter includes background information, an analysis and discussion of the issues that affect the Installation within each topic, and a series of recommendations. The recommendations for each topic are gathered in an implementation chapter.

Results of the Sustainability Plan

A set of recommendations for both the military and local government stakeholders were created to promote compatible development, increase base security, and build relationships among the Installation and the surrounding communities. The proposed recommendations and guidelines will reduce potential conflicts between the Installation and surrounding areas while accommodating new growth and economic development, sustaining economic vitality, protecting public health and safety, and safeguarding the operational missions of the Installation.

Implementation of the Sustainability Plan

The Sustainability Plan includes an Implementation Plan comprised of 74 recommendations that are the product of consensus among MGRC, the cities of Byron, Centerville, Danville, Fort Valley, Jeffersonville, Perry, and Warner Robins, and the counties of Houston, Macon-Bibb, Peach, and Twiggs. The recommendations provide a practical strategy and a coordinated approach for continued regional planning and military and civilian compatibility.

Each recommendation, organized around each stakeholder's jurisdiction, incorporates one or more actions to implement that can promote compatible land use, prevent encroachments upon the military mission, mitigate existing incompatibilities, facilitate compatible future development, and provide mechanisms to foster communication and coordination. The recommended strategies function as tools to aid the community in their goal of ensuring the continued sustainability of the military mission at the Installation. Collectively, these strategies represent an assertive and coordinated approach that demonstrates the community's commitment to that goal.

Implementation of the recommendations will require continued coordination and collaboration among the partners across the region including local jurisdictions, MGRC, 21st Century Partnership, Middle Georgia Innovation Project, Middle Georgia Clean Air Coalition, and Central Georgia Joint Development Authority. Middle Georgia is exceptional at coming together to create solutions in support of Robins AFB.

The recommendation strategies included in the Implementation Plan are categorized into groups that provide a general description. They consist of:

- ★ **Communication and Coordination.** Recommendations will provide opportunities and strategies for increased communication or coordination between the Installation, the community, stakeholders, elected officials, civilians, and military families.
- ★ **Education.** Recommendations will help educate the community on facts and details that might help to clarify information or provide new information.
- ★ **Policy.** Policy recommendations include changes to regulatory documents such as the comprehensive plan, zoning ordinances, and/or building codes.
- ★ **Program or Process.** A program or process may need to be established to address a specified area of interest.
- ★ **Study.** Studies or reports may be needed to determine additional information, and conduct additional analyses, and research before the next steps can be determined.



The Implementation Plan will provide a general overview for each municipality and stakeholder to put into place the recommendations set forth within the Sustainability Plan. Please refer to Table 12.1 Implementation Plan Recommendations Summary within Chapter 12.

Monitoring Plan

The Middle Georgia – Robins Air Force Base Sustainability Plan Implementation Committee members are tasked to oversee implementation of the recommendations included in the Sustainability Plan. The Implementation Committee, composed of members from MGRC, 21st Century Partnership, community stakeholders, and Robins AFB, is tasked to ensure implementation stays on track and act as a forum for continued communication and sharing of information and current events to ensure channels remain open as elected leadership and staff change over time.



 Stantec

3

Zoning & Appeals Recommendation

		<u>Vote</u>	<u>Approval</u>	<u>Denial</u>	<u>Table</u>
#2649 – Tom Tran	Rezone from R-AG to C-2	Unanimous	X		
#2652 – Michael Clarke	Rezone from R-1 to C-2	Unanimous	X		

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the following applications to include any and all stipulations as noted on the Zoning & Appeals recommendation:

#2649 – Tom Tran Rezone from R-AG to C-2
#2652 – Michael Clarke Rezone from R-1 to C-2

Re-Zoning Summary

Application	Applicant	Location	Proposed Use	P & Z Recommendation/Comments
2649	Tom Tran	Old Perry Road	Rezoning from R-AG to C-2	Approved unanimously
2652	Michael Clarke	Old Highway 96	Rezoning from R-1 to C-2	Approved unanimously, with the condition that a 25-foot buffer be maintained around the residential properties as shown on the site plan

APPLICATION FOR RE-ZONING/~~SPECIAL EXCEPTION~~/VARIANCE
HOUSTON COUNTY

Application No. 2649

The undersigned owner(s) of the following legally described property hereby request the consideration of change in zoning district classification or use as specified below:

1. Name of Applicant Tom Tran
2. Applicant's Phone Number 813-217-1262
3. Applicant's Mailing Address 9327 Merlot Circle, Seffner, Fl. 33584
4. Property Description LL 12, 11th Land District of Houston County, Georgia, Tract 2 as shown on a plat of survey for Tom Tran, Consisting of 2.23 acres
5. Existing Use Vacant
6. Present Zoning District R-AG
7. Proposed Use Re-Zoning for Commercial Use
8. Proposed Zoning District C-2
9. Supporting Information: Attach the following item to the application:
 - A. Surveyed plat of the property and easements.
10. The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.

Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.

 - A) The name(s) of the local government official(s) to whom a cash contribution or gift was made;
 - B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and
 - C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.

Note: The applicant or his/her Agent should be present at the meeting in order to address any concerns that may be generated by the Board or General Public. Failure to be present may result in the applicant's request being denied or tabled until the next regularly scheduled meeting.

10/04/2022
Date


Applicant

Application # 2649

**For Official Use Only
(Planning & Zoning Commission)**

Houston County Planning and Zoning Commission

Date Filed: October 4, 2022

Date of Notice in Newspaper: November 2 & 9, 2022

Date of Notice being posted on the property: November 4, 2022

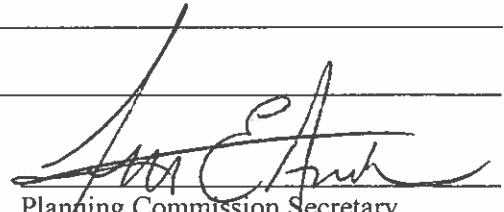
Date of Hearing: November 21, 2022

Fee Paid: \$300 Receipt # 42123

Recommendation of Board of Planning & Zoning:
Approval X Denial _____ Tabled _____

Comments: Approved unanimously.

November 21, 2022
Date



Planning Commission Secretary

**For Official Use Only
(Houston County Board of Commission)**

Date of Recommendation Received: December 6, 2022

Date of Notice in Newspaper: November 2 & 9, 2022

Date of Public Hearing: December 6, 2022

Action by Houston County Commissioners:

Approval _____ Denied _____ Tabled _____

Reason if denied or tabled: _____

Date

Clerk

**APPLICATION FOR RE-ZONING/~~SPECIAL EXCEPTION~~/VARIANCE
HOUSTON COUNTY**

Application No. 2652

The undersigned owner(s) of the following legally described property hereby request the consideration of change in zoning district classification or use as specified below:

1. Name of Applicant Michael Clarke
2. Applicant's Phone Number 478-922-7724
3. Applicant's Mailing Address 253 Carl Vinson Pkwy, Warner Robins, Ga. 31088
4. Property Description LL 21, 11th Land District of Houston County, Georgia, Parcel "C-2" as shown on a plat of survey for Bonaire Land Company LLC, Consisting of 13.73 acres
5. Existing Use Vacant and Residential
6. Present Zoning District R-1
7. Proposed Use Re-Zoning for Commercial Use
8. Proposed Zoning District C-2
9. Supporting Information: Attach the following item to the application:
 - A. Surveyed plat of the property and easements.
10. The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.

Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.

 - A) The name(s) of the local government official(s) to whom a cash contribution or gift was made;
 - B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and
 - C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.

Note: The applicant or his/her Agent should be present at the meeting in order to address any concerns that may be generated by the Board or General Public. Failure to be present may result in the applicant's request being denied or tabled until the next regularly scheduled meeting.

10-1-12
Date

[Signature]
Applicant

Application # 2652

**For Official Use Only
(Planning & Zoning Commission)**

Houston County Planning and Zoning Commission

Date Filed: October 20, 2022

Date of Notice in Newspaper: November 2 & 9, 2022

Date of Notice being posted on the property: November 4, 2022


Date of Hearing: November 21, 2022

Fee Paid: \$0 Receipt # N/A

Recommendation of Board of Planning & Zoning:
Approval X Denial Tabled

Comments: Approved unanimously, with the condition that a 25-foot buffer be maintained
around the residential properties as shown on the site plan.

November 21, 2022
Date


Planning Commission Secretary

**For Official Use Only
(Houston County Board of Commission)**

Date of Recommendation Received: December 6, 2022

Date of Notice in Newspaper: November 2 & 9, 2022

Date of Public Hearing: December 6, 2022

Action by Houston County Commissioners:

Approval Denied Tabled

Reason if denied or tabled: _____

Date

Clerk

4

Zoning & Appeals Recommendation

		<u>Vote</u>	<u>Approval</u>	<u>Denial</u>	<u>Table</u>
#2648 – Robert Stewart	Consulting	Unanimous	X		
#2650 – Gary & Maria Somers	Pet Accessories	Unanimous	X		
#2651 – Seth Paige	Electrical Contractor	Unanimous	X		

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the presented applications to include any and all stipulations as noted on the Zoning & Appeals recommendation and Section 95 Requirements staff report:

#2648 – Robert Stewart	Consulting
#2650 – Gary & Maria Somers	Pet Accessories
#2651 – Seth Paige	Electrical Contractor

Special Exception Summary

Application	Applicant	Location	Proposed Use	Z & A Recommendation/Comments
2648	Robert Stewart	202 Audrey Way	Consulting	Approved unanimously
2650	Gary & Maria Somers	433 Green Island Road	Pet Accessories	Approved unanimously
2651	Seth Paige	2248 Hwy 341 S	Electrical Contractor	Approved unanimously

**APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE
HOUSTON COUNTY**

Application No. 2648

The undersigned owner(s) of the following legally described property hereby request the consideration of change in zoning district classification or use as specified below:

1. Name of Applicant Robert Stewart
2. Applicant's Phone Number 478-954-7211
3. Applicant's Mailing Address 202 Audrey Way Kathleen, GA 31047
4. Property Description LL 134, 10th Land District of Houston County, Georgia, Lot 11, Block "F" of St. Andrews at White Columns Subdivision, consisting of 0.45 Acres
5. Existing Use Residential
6. Present Zoning District R-1
7. Proposed Use Special Exception for a Home Occupation
for a Consulting Business
8. Proposed Zoning District Same
9. Supporting Information: Attach the following item to the application:
 - A. Surveyed plat of the property and easements.
10. The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.

Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.

- A) The name(s) of the local government official(s) to whom a cash contribution or gift was made;
- B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and
- C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.

Note: The applicant or his/her Agent should be present at the meeting in order to address any concerns that may be generated by the Board or General Public. Failure to be present may result in the applicant's request being denied or tabled until the next regularly scheduled meeting.

10/4/22
Date

Robert N. Stewart
Applicant

Application # 2648

**For Official Use Only
(Zoning and Appeals Commission)**

Houston County Zoning and Appeals Commission

Date Filed: October 4, 2022

Date of Notice in Newspaper: November 9 & 16, 2022

Date of Notice being posted on the property: November 10, 2022

Date of Public Hearing: November 28, 2022

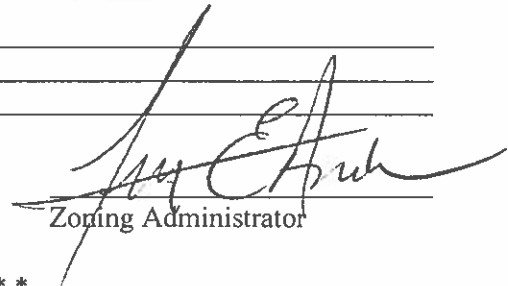
Fee Paid: \$100.00 Receipt # 42122

Recommendation of Board of Zoning & Appeals:

Approval X Denial Tabled

Comments: Approved unanimously.

November 28, 2022
Date



Zoning Administrator

**For Official Use Only
(Houston County Board of Commission)**

Date of Recommendation Received: December 6, 2022

Date of Notice in Newspaper: November 9 & 16, 2022

Date of Public Hearing: December 6, 2022

Action by Houston County Commissioners:

Approval Denied Tabled

Comments: _____

Date

Clerk

**APPLICATION FOR ~~RE-ZONING~~/SPECIAL EXCEPTION/~~VARIANCE~~
HOUSTON COUNTY**

Application No. 2650

The undersigned owner(s) of the following legally described property hereby request the consideration of change in zoning district classification or use as specified below:

1. Name of Applicant Gary and Maria Somers
2. Applicant's Phone Number 478-955-9112
3. Applicant's Mailing Address 433 Green Island Road Bonaire, GA 31005
4. Property Description LL 54, 11th Land District of Houston County, Georgia, Lot 146, Section 2, Phase 4 of McCarley Downs Subdivision, consisting of 0.26 Acres
5. Existing Use Residential
6. Present Zoning District PUD
7. Proposed Use Special Exception for a Home Occupation
for a Pet Accessories Business
8. Proposed Zoning District Same
9. Supporting Information: Attach the following item to the application:
A. Surveyed plat of the property and easements.
10. The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.

Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.

- A) The name(s) of the local government official(s) to whom a cash contribution or gift was made;
- B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and
- C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.

Note: The applicant or his/her Agent should be present at the meeting in order to address any concerns that may be generated by the Board or General Public. Failure to be present may result in the applicant's request being denied or tabled until the next regularly scheduled meeting.

10/4/22
Date


Applicant

Application # 2650

For Official Use Only
(Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed: October 4, 2022

Date of Notice in Newspaper: November 9 & 16, 2022

Date of Notice being posted on the property: November 10, 2022

Date of Public Hearing: November 28, 2022

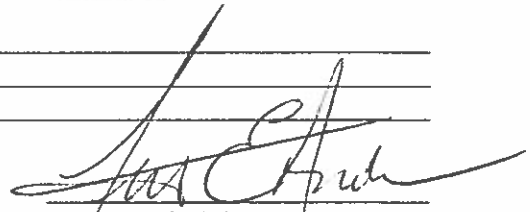
Fee Paid: \$100.00 Receipt # 42124

Recommendation of Board of Zoning & Appeals:

Approval X Denial _____ Tabled _____

Comments: Approved unanimously.

November 28, 2022
Date



Zoning Administrator

For Official Use Only
(Houston County Board of Commission)

Date of Recommendation Received: December 6, 2022

Date of Notice in Newspaper: November 9 & 16, 2022

Date of Public Hearing: December 6, 2022

Action by Houston County Commissioners:

Approval _____ Denied _____ Tabled _____

Comments: _____

Date

Clerk

**APPLICATION FOR ~~RE-ZONING~~/SPECIAL EXCEPTION/VARIANCE
HOUSTON COUNTY**

Application No. 2651

The undersigned owner(s) of the following legally described property hereby request the consideration of change in zoning district classification or use as specified below:

1. Name of Applicant Seth Paige
2. Applicant's Phone Number 478-396-2339
3. Applicant's Mailing Address 2248 Hwy. 341 S Perry, GA 31069
4. Property Description LL 106, 13th Land District of Houston County, Georgia, as shown on two plats for Charles A. Ross, consisting of 2.3 Acres
5. Existing Use Residential
6. Present Zoning District R-AG
7. Proposed Use Special Exception for a Home Occupation
for a Electrical Contractor Business
8. Proposed Zoning District Same
9. Supporting Information: Attach the following item to the application:
A. Surveyed plat of the property and easements.
10. The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.

Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.

- A) The name(s) of the local government official(s) to whom a cash contribution or gift was made;
- B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and
- C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.

Note: The applicant or his/her Agent should be present at the meeting in order to address any concerns that may be generated by the Board or General Public. Failure to be present may result in the applicant's request being denied or tabled until the next regularly scheduled meeting.

10/17/2022
Date


Applicant

Application # 2651

For Official Use Only
(Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed: October 17, 2022

Date of Notice in Newspaper: November 9 & 16, 2022

Date of Notice being posted on the property: November 10, 2022

Date of Public Hearing: November 28, 2022

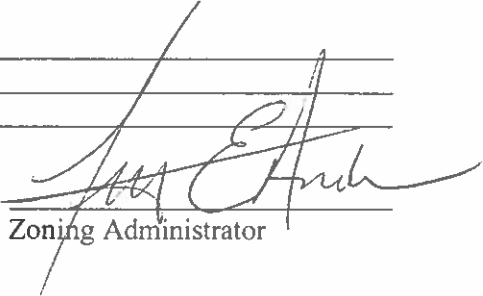
Fee Paid: \$100.00 Receipt # 42125

Recommendation of Board of Zoning & Appeals:

Approval X Denial _____ Tabled _____

Comments: Approved unanimously.

November 28, 2022
Date


Zoning Administrator

For Official Use Only
(Houston County Board of Commission)

Date of Recommendation Received: December 6, 2022

Date of Notice in Newspaper: November 9 & 16, 2022

Date of Public Hearing: December 6, 2022

Action by Houston County Commissioners:

Approval _____ Denied _____ Tabled _____

Comments: _____

_____ Date

_____ Clerk

5

This is a request for approval of an intergovernmental agreement between Houston County Board of Commissioners and Houston County School District, by and through its Houston County Board of Education. With the signing of this agreement the County will contribute an additional Three Million Dollars (\$3,000,000) to the Natatorium Project from Countywide 2018 SPLOST.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

entering into an intergovernmental agreement between Houston County Board of Commissioners and Houston County School District, by and through its Houston County Board of Education, to contribute an additional Three Million Dollars (\$3,000,000) to the Natatorium Project from Countywide 2018 SPLOST. Comptroller is authorized to make payment to the Board of Education before December 31, 2022.

**INTERGOVERNMENTAL AGREEMENT
2018 SPLOST NATATORIUM
RECREATIONAL PROJECT
HOUSTON COUNTY
CONTRIBUTION INCREASE**

This Agreement is made and entered into this _____ day of _____, 2022 by and between HOUSTON COUNTY, Georgia, hereinafter referred to as the “County”; and Houston County School District, by and through its Houston County Board of Education (the “District”), (individually a “Party” or collectively “Parties”).

WITNESSETH:

THAT, WHEREAS, on February 16, 2021, the Parties hereto entered into a Memorandum of Agreement for the use and distribution of proceeds from the 2018 SPLOST regarding the construction and use of a natatorium, hereinafter referred to as “Natatorium Project”; and

WHEREAS, the County desires to contribute an additional amount to the Natatorium Project from Countywide 2018 SPLOST project funds for completion of this project.

NOW THEREFORE, in consideration of the mutual benefits to the Parties hereto it is agreed as follows:

1.

The County will contribute an additional Three Million Dollars (\$3,000,000.00) to the Natatorium Project from Countywide 2018 SPLOST.

2.

The District acknowledges the County’s contribution of the additional funds to the Natatorium Project with all contributions totaling Sixteen Million Dollars (\$16,000,00.00).

3.

This Agreement shall be construed in accordance with and governed by the laws of the State of Georgia.

4.

This Agreement shall be binding upon and inure to the benefit of the respective Parties hereto, their legal representatives, successors, and assigns.

5.

None of the Parties shall assign this Agreement at any time and from time to time without the prior written consent of all Parties.

So AGREED, the day and year first written above.

**HOUSTON COUNTY BOARD OF
COMMISSIONERS:**

By: _____
Tommy Stalnaker, Chairman

Attest: _____
Robbie Dunbar, Director of Administration

**HOUSTON COUNTY BOARD OF
EDUCATION:**

By: _____
Fred Wilson, Chairman

Attest: _____
Dr. Mark Scott, Superintendent

6

The Gas Collection & Control System at the landfill is regulated by EPA to provide proper disposal of landfill gases. Due to expansion of the landfill over the last five years, the GCCS is required to be extended into cells to provide complete coverage of gas removal.

Public Works Department has received three proposals for the expansion of the landfill Gas Collection & Control System (GCCS). After evaluations by staff and its landfill consultant, Atlantic Coast Consulting, it is recommended to award the bid to Blue Flame Crew, LLC., in the amount of \$621,830.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

entering into a contract with Blue Flame Crew, LLC., in the amount of \$621,830 for the expansion of the landfill Gas Collection & Control System. This project will be funded by Solid Waste Capital Funds.



Houston County Public Works

MEMORANDUM

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Jordan Kelley
Office Manager

Michael Phillips
Facilities Superintendent

Christopher Stoner
Fire Chief/ EMA Director

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Terry Dietsch
Solid Waste Superintendent

To: Houston County Board of Commissioners

From: Brian Jones, Director of Operations *BJ*

Date: Thursday, November 17, 2022

RE: Houston County Landfill Gas Collection & Control System Expansion
Recommendation of Award

On October 25, 2022, Public Works received proposals from three contractors for the expansion of the landfill Gas Collection & Control System (GCCS). After completing their evaluations, Public Works and its landfill consultant, Atlantic Coast Consulting, Inc., recommend award of the project to **Blue Flame Crew, LLC**, in the amount of **\$621,830.00**.

The GCCS is regulated by EPA to provide proper disposal of landfill gases. Due to expansion of the landfill over the last 5 years, the GCCS is required to be extended into cells to provide complete coverage of gas removal.

Listed below is a summary of the bids.

Bid Summary	
Blue Flame Crew, LLC	\$621,830.00
SCS Field Services	\$718,723.00
Carlson Environmental Consultants	\$774,551.00

I appreciate your time and consideration of this request.



ATLANTIC COAST
CONSULTING, INC.

7 East Congress Street
Suite 801
Savannah, GA 31401
(912) 236-3471
www.atlcc.net

November 09, 2022

Mr. Brian Jones
Director of Operations
Houston County
2018 Kings Chapel Road
Perry, Georgia 31069

RE: Recommendation of Award
SR 247 MSW Landfill
2022 GCCS Expansion (BID # 23-12)

Dear Brian:

Proposals were received from three contractors on October 25, 2022 for the above referenced project. A total of three contractors attended the pre-proposal conference and only these contractors purchased the Request for Proposals (RFP) documents during the proposal phase. As requested, Atlantic Coast Consulting, Inc. (ACC) has completed a review of the proposal documentation submitted. ACC has compared that information to the required submittal documentation as defined by Houston County's RFP (Bid # 23-12).

A summary of the price proposals submitted by each contractor is included in the attached Table 1. Table 2 presents the results of our evaluation of the proposals based on the criteria presented in the RFP with the weighting system approved by the County. Based on this evaluation, we recommend awarding the project to Blue Flame Crew, LLC (BFC) in the amount of \$621,830.00 as the responsive and responsible proposer whose proposal is most advantageous to the County.

The gas collection and control system (GCCS) is regulated through Title 40, Chapter I, Subchapter C, Part 60, Subpart XXX (<https://www.ecfr.gov/current/title-40/chapter-I/subchapter-C/part-60/subpart-XXX?toc=1>). More specifically, the coverage of the GCCS is stipulated by §60.762(b)(2) and §60.763(a) to include areas where waste has been in place for 5 years or more if active and 2 years or more if closed or at final grade. While the last GCCS expansion project within the Phases 3 through 5 area was installed in 2019, that expansion did not provide for complete coverage of the waste within the unit. The previous GCCS expansion project that was completed in 2018 provided for coverage of the waste within the entire area. Therefore, by rule, the system should be expanded.

Additionally, the County has requested an update on the LFG generation. It should be noted that the landfill gas generation estimates as prepared by ACC for the original Title V permit as well as utilized in the Gas to Energy RFP in 2008 reported generation estimates. These estimates are different than the *collection* estimates in that collection only occurs where

the system has been expanded to provide proper coverage. The steps to improve collection efficiency include expanding into recently placed waste, dewatering gas wells and installation of final cover in stabilized areas.

Harco National Insurance Company is the surety company for BFC's proposal bond and will most likely furnish the performance and payment bonds for this project. They are listed in the current U.S. Department of the Treasury Circular 570 with an underwriting limitation that is greater than the bond amount. They are shown as being licensed in the State of Georgia. While we make no representation as to the solvency of this surety company, inclusion in this circular does indicate that they are acceptable as a surety on federal bonds. We would like to remind you that an "officer of the government entity" is required by Georgia Law (O.C.G.A 36-91-40(a)(2)) to "approve as to the solvency of the surety". As your engineer, we are not qualified to assure the solvency of the surety. We recommend that your attorney suggest procedures to assure compliance with this Georgia Law.

If you concur with this recommendation and you have confirmed the solvency of the surety, please advise us and we will notify the contractor of award and will transmit the conformed documents to them for execution and attachment of bonds and insurance.

Sincerely,

ATLANTIC COAST CONSULTING, INC.



Robert Brown
VP - Engineering Services

Encl.

cc: Terry Dietsch
Jeff Smith
File

Table 1
Houston County - SR 247 MSW Landfill
2022 GCCS Expansion

Contractor	Base Bid
SCS Field Services	\$718,723.00
Carlson Environmental Consultants	\$774,551.00
Blue Flame Crew	\$621,830.00

Juvenile Court is requesting to enter into an Independent Contractor Agreement with Olivia Williams to provide for the defense of indigent persons appearing in the Houston County Juvenile Court. The term of this contract will be December 6, 2022 through June 30, 2023.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

Entering into an Independent Contractor Agreement with Olivia Williams to provide for the defense of indigent persons appearing in the Houston County Juvenile Court. The term of this contract will be December 6, 2022 through June 30, 2023.

**INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN THE BOARD OF COMMISSIONERS OF
HOUSTON COUNTY AND
OLIVIA WILLIAMS**

THIS AGREEMENT made and entered into this _____ day of _____, 2022, between the Board of Commissioners of Houston County (hereinafter referred to as "County") and Olivia Williams, an attorney duly admitted into the State Bar of Georgia to practice law, (hereinafter referred to as "Contractor"), and is effective December 6, 2022.

WITNESSETH

WHEREAS, the County and Contractor enter this agreement to provide for defense of certain indigent persons pursuant to constitutional and statutory requirements, as well as the requirements of Uniform Juvenile Court Rule 8.3; and

WHEREAS, the County is existing and operating under the laws and Constitution of the State of Georgia, with full power to enter into contracts and agreement with other entities; and

WHEREAS, the County, together with the Juvenile Court of Houston Judicial Circuit, establishes the procedure for providing legal representation to indigents appearing in Juvenile Court; and

WHEREAS, Contractor is qualified to provide effective and adequate legal representation to indigent persons appearing in Juvenile Court; and

WHEREAS, it is the intent of the parties to this Agreement to provide adequate and effective legal representation to indigent defendants consistent with all constitutional, statutory and Uniform Rule requirements.

NOW THEREFORE, in consideration of the mutual covenants, promises and benefits contained in this Agreement, it is agreed as follows:

1. Nature of Service: In accordance with the terms and conditions of this Agreement and with all applicable statutes and rules, Contractor agrees to provide legal representation to indigent defendants in the following courts and proceedings:

- (a) Cases in Juvenile Court for the Houston Judicial Circuit under the laws of the State of Georgia concerning complaints filed pursuant to Uniform Rule 4.1 concerning delinquent, unruly or dependent children.
- (b) Probation revocation proceedings in the Juvenile Court for Houston Judicial Circuit.
- (c) Direct appeals from a decision in the cases described above.

- (d) To serve as guardian ad litem when required.

2. Term: Subject to the provisions for termination set forth below, this Agreement will begin on December 6, 2022 and will end on June 30, 2023. The Agreement may be renewed from year to year subject to an annual review of performance conducted by the County, in conjunction with the Juvenile Court.

3. Payment:

(a) The County agrees to pay Contractor the sum of \$50,000.00 per year for legal services performed during the twelve (12) month term of this Agreement at a monthly rate of \$4,166.66, with the twelfth month rate being \$4,166.74. This agreement is for a six (6) month and twenty-five (25) day term due to the Agreement being entered into after the beginning of Fiscal Year 2023. The total amount to be paid for this contract term is \$28,360.29 at a prorated amount of \$3,360.25 for December, non-prorated amount of \$4,166.66 for January 2023, February 2023, March 2023, April 2023, May 2023, and non-prorated amount of \$4,166.74 for June 2023. Monthly payments will be made on the first of each month for services rendered the preceding month. The first payment due herein shall be January 1, 2023, for services provided by Contractor for the month of December 2022. The Contractor shall submit to the County, on a monthly basis, a record detailing the time spent and services performed for each month. These records are to be submitted to the County on the last day of each month.

(b) In providing the legal services required by this Agreement, Contractor will bear at his or her sole expense all normal personal office costs, such as and including, telephone, copy expenses, computerized legal research, in-state travel, malpractice and other insurance, etc.; except when Contractor is working out of the County Juvenile Office. Contractor will be entitled to funds from County for reasonable ancillary services such as the costs of experts, investigators, testing services, transcripts, etc. as determined by the Court.

(c) Contractor will be entitled to funds from County for the reasonable cost of ancillary services, such as psychiatrists and other expert consultants or witnesses, interpreters, investigators, testing services, transcripts, out-of-state travel, etc., as necessary to provide a constitutionally competent legal defense, which costs are not covered by State funds. Contractor agrees that prior to utilizing any ancillary services in any individual case, Contractor will obtain the approval of the Court that the ancillary services are required for the case and that the cost is reasonable. County will be obligated to pay this amount to Contractor upon receipt of a Court Order. No other expenses incurred by Contractor in the performance of this Agreement shall be reimbursed, except as mandated by the Court.

4. Conflict of Interest or Scheduling Conflicts: In the event that the Contractor is unable to perform the contracted services due to a conflict of interest or because of a scheduling conflict that cannot be resolved pursuant to Uniform Juvenile Court Rule 25.4, then the Contractor

is to immediately notify the Court or its designee, at which time another attorney under contract with the County will immediately be appointed. The existence of a conflict of interest will be determined by considering guidelines set forth by the Georgia Public Defender Standards Council (“GPDSC”) and the rules and regulations of the State Bar of Georgia. The County reserves the right to consider the number of scheduling conflicts, both during the annual review of performance and at any other time, in determining whether to renew the Agreement, or to terminate same, if necessary.

5. Duties: The Contractor agrees to the following duties:

- (a) **Counsel.** Contractor acknowledges that he/she is serving the role as Counsel and shall perform all such services in accordance with applicable case law, statutes, and codes regarding professional responsibility. He/she shall operate independently. Independent counsel shall be politically autonomous and free from influence, guidance or control from any other authority in the discharge of professional duties, within the bounds of the law and the Code of Professional Responsibility.
- (b) **Assignment.** The parties recognize that the assignment of cases to attorney is a matter entirely within the discretion of the Court. Contractor agrees that the nature and amount of work devoted to the defense of any individual defendant is a matter within the sole discretion of Contractor, and the amount of work in any case or group of cases will inevitably fluctuate over time. Contractor agrees to accept his or her proportionate share of indigent defense assignments in return for the flat rate compensation provided herein, and agrees that this Agreement provides reasonable compensation.

6. Termination of Agreement: Either party may terminate this Agreement without cause at any time upon thirty days written notice to the other party. As to matter pending before the Court, the judge will determine whether Contractor must continue representing those clients until the matter is finalized. This determination will be made on a case by case basis. Additionally, the County may terminate this Agreement at any time for good cause by providing written notice to the Contractor. Good cause includes the failure to comply with the terms of the Agreement to an extent that the delivery of services to clients is impaired and rendered impossible, or a willful disregard of the rights and best interest of clients under this Agreement such as leaves them impaired. Finally, the Juvenile Court Judge may remove Contractor from a particular case or further representation under this Agreement, pursuant to its plenary authority concerning the administration of justice.

7. Independent Contractor Relationship: In its relationship with the County, and for the purpose of performing any services assigned under this Agreement, Contractor warrants that Contractor is an independent contractor. Contractor shall therefore be responsible for compliance with all laws, rules and regulations involving its employees and any subcontractor(s), including, but not limited to, employment of labor, hours of labor, health and safety, working conditions, workers’ compensation insurance and payment of wages. Neither Contractor nor any of Contractor’s agents, servants, employees, subcontractors or supplies shall become or be deemed to become agents, servants or employees of the County. This Agreement shall not be construed

as to create a partnership or joint venture between Contractor and the County or any of its agencies. The Contractor is and will remain an independent contractor in his or her relationship to the County. The County shall not be responsible for withholding taxes with respect to the Contractor's compensation hereunder. The Contractor shall have no claim against the County hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, unemployment insurance benefits, malpractice insurance or any other employee benefits of any kind.

8. Indemnification: Contractor hereby waives, releases, relinquishes, discharges and agrees to indemnify, protect and save harmless the County, its officers and employees (collectively "indemnitees") of and from any and all claims, demands, liabilities, loss, costs or expenses for any loss or damage for bodily injury (including but not limited to death), personal injury, property damage, attorney's fees caused by, growing out of, or otherwise happening in connection with this Agreement, due to any act or omission on the part of Contractor, its agents, employee, subcontractors, or others working at the direction of Contractor or on Contractor's behalf, or due to any breach of this Agreement by Contractor.

This indemnification and release survives the termination of this Agreement and the dissolution or, to the extent allowed by law, the bankruptcy of the Contractor.

Contractor shall, at its expense, be entitled to and shall have the duty to participate in the defense of any suit against the indemnitees. No settlement or compromise of any claim, loss or damage asserted against indemnitees shall be binding upon the indemnitees unless expressly approved by the indemnitees.

9. Contractor's Personnel: Contractor does hereby warrant to the County that he/she has no employees or personnel employed by him/her. County expects that Contractor will provide the legal services required under the Agreement personally, and must appear personally at all court appearances.

10. Insurance: Contractor does hereby acknowledge that he/she is not covered personally under any insurance carried by the County and shall be responsible for carrying any insurance to protect him/her from liability for malpractice/professional liability. Said limits of liability shall be at least \$300,000.00.

11. Severability: Any section, subsection, paragraph, term, condition, provision or other part (hereinafter collectively referred to as "part") of this Agreement that is judged, held, found, or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not affect any other part of this Agreement, and the remainder of this Agreement shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate, or otherwise change any part of this Agreement shall not affect any other part of this Agreement, and the remainder of this Agreement shall continue to be of full force and effect.

12. Agreement Modification: This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and may be altered or amended only by a subsequent written agreement of equal dignity. This Agreement supersedes

all prior agreements, negotiations and communications of whatever type, whether written or oral, between the parties hereto with respect to the subject matter of this Agreement. After the Agreement has been consented to by the parties, no modifications may be made without prior notice to and approval from each party to this Agreement.

13. Confidentiality: The Contractor agrees to abide by all state and federal law, rules and regulations, as well as any County policies respecting confidentiality of an individual's records.

14. Force Majeure: Each party will be excused from performance under this Agreement to the extent that it is prevented from performing, in whole or in substantial part, due to delays caused by an act of God, civil disturbance, civil or military authority, war, court order, acts of public enemy, and such nonperformance will not be default under this Agreement nor a basis for termination for cause. If the services to be provided to the County are interrupted by a force majeure event, then the County will be entitled to an equitable adjustment to the fees and other payments due under this Agreement.

15. Taxes: Contractor shall forthwith pay all taxes lawfully imposed upon him/her with respect to this Agreement or any product delivered in accordance herewith. The County makes no representation whatsoever as to the liability or exemption from liability of the Contractor to any tax imposed by any governmental entity.

16. Binding Effect: This Agreement shall be binding upon the parties hereto, their heirs, legal representatives, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above.

BOARD OF COMMISSIONERS OF
HOUSTON COUNTY

By: _____
Tommy Stalnaker

Title: Chairman

Attest: _____
Robbie Dunbar

Title: Director of Administration

CONTRACTOR

By: 
Olivia Williams

8

On May 12, 2022 Governor Brian Kemp signed **House Bill 911-General Appropriations**; State Fiscal Year July 1, 2022 – June 30, 2023 into law. House Bill 911 has added a salary increase of \$6,000 per year for all Juvenile Court and Associate Juvenile Court Judges for fiscal year 2023 which goes into effect on July 1, 2022. Payments can only be used as a salary increase to the Juvenile Court and Associate Juvenile Court Judges and will be made payable to the Judge's Counties on a quarterly basis as certified by Executive Director of the Council of Juvenile Court Judges. This increase is State Funded by meeting certain achievements. There are no local funds included in this increase.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the Comptroller making the necessary budget line adjustments to the Juvenile Court Judges salary and make payment through payroll once quarterly checks are received from the State of Georgia.

Houston Judicial Circuit

Houston County

November 14, 2022

On May 12, 2022, Governor Brian Kemp signed House Bill 911- General Appropriations; State Fiscal Year July 1, 2022- June 30, 2023 into law. House Bill 911 has added a salary increase of \$6,000 per year for all Juvenile Court and Associate Juvenile Court Judges for fiscal year 2023 which goes into effect on July 1, 2022. Payments can only be used as a salary increase to the Juvenile Court and Associate Juvenile Court Judges and will be made payable to the Judges' Counties on a quarterly basis as certified by the Executive Director of the Council of Juvenile Court Judges. Please see the break-down below for the attached payment:

Name	July 2022	August 2022	September 2022	Total Amount for 1 st quarter payment
Juvenile Court Judge Monica Wilburn	\$500	\$500	\$500	\$1,500

Total Due to Houston County BOC Comptroller
CHECK

\$1,500

DEC 6 MTG

9

The Houston County Fire Chief is asking for approval of a HMGP Grant. This grant is to gain funding to contract the next required update to the countywide Pre-Disaster Mitigation Plan. It will bring our match percentage from 25% to 4%.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

Chairman Stalnaker signing the HMGP Grant paperwork to gain funding to contract the next required update to the countywide Pre-Disaster Mitigation Plan.

THIS SECTION FOR STATE USE ONLY

FEMA- GA -DR / BRIC- _____

Application Complete

In Declared Area

Statewide

Planning

HMGP (CFDA 97.039)

BRIC (CFDA 97.047)

Eligible Applicant

State or Local Government

Private Non-Profit (Tax ID Received)

Community NFIP Status:

Participating Community ID #: _____

State Application ID _____

In Good Standing Non-Participating CRS

Date Application Received _____

State Reviewer _____

Signed _____ Date _____

FEMA Application Hardcopy Submittal Date: _____

FEMA Application Completed NEMIS Entry Date: _____

**** Please submit one signed copy of the application ****

This application is for all Hazard Mitigation Assistance (HMA) programs for a plan update proposal administered by the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). Please complete all sections and provide all information as requested. **Incomplete applications will not be forwarded to FEMA for their review.** If you require assistance with this application, contact Tomi King, Planner at (404) 791-7619.

Applicant Information

1. **Project Title:** HAZARD MITIGATION PLAN UPDATE

2. **Applicant (Organization):** Houston County

3. **Applicant Type:**

State or Local Government Recognized Indian Tribe Private Non-Profit

State Legislative District(s) 136, 145, 146, 147

Congressional District(s) 8

Federal Tax I.D. Number 58-6000843

DUNS Number 60-920-9922

FIPS Code: 130247

4. **National Flood Insurance Program CID #:** 130247

5. **NFIP Community Rating System Class Number:** _____

6. **Point of Contact:** (Individual responsible for the grant)

Mr. First Name Christopher Last Name Stoner

Title EMA Director Telephone [REDACTED] Cell [REDACTED]

Street Address 102 Chief Williams Drive

City Kathleen State GA Zip Code 31047

E-mail address [REDACTED]

7. **Application prepared by** (if different from Point of Contact):

Name _____ Telephone _____ E-mail address _____

8. **Authorized Applicant Agent:** (An individual authorized to sign financial and legal documents on behalf of the local government (e.g., the Chairperson, Board of County Commissioners, or the County Manager, etc.)

Mr. First Name Tommy Last Name Stalnaker

Title Chairman, Board of Commissioner's Telephone [REDACTED]

Street Address 200 Carl Vinson Parkway

City Warner Robins State GA Zip Code 31088

E-mail address [REDACTED]

Signature: _____ Date: _____

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

I. Project Description – Narrative Statement

A. Mitigation Activity

1. Please describe the strategy for completing this planning activity, including the review process, adoption, and FEMA's approval.

Houston County will form a planning committee comprised of representatives of various county departments, as well as other interested parties, such as outside state and regional agencies, local businesses, residents, the Cities of Warner Robins, Perry, Centerville, public, etc. The committee will be led by the EMA Director and will meet on a regular basis with the contracted consultant to accomplish the items set forth in the Scope of Work below, including addressing any recommended revisions from the previous plan's review tool. The consultant will coordinate the planning process including the meetings, write the plan based on committee findings and work through the State and Federal review and approval process. The consultant will coordinate the process of meeting the objectives outlined in the Scope of Work below with the assistance and input of the appropriate committee members and local staff resources as necessary. Outside interested parties will be invited to participate by direct invitation and by public postings and meeting notices. A minimum of two public hearings will be held to provide the public an opportunity to comment during the drafting phase and prior to final adoption.

2. Please describe how the applicant will manage the costs and schedule and how successful performance will be ensured.

A budget will be set according to the budget figures in this application to allow for the use of a contractor and labor on the part of committee members and other staff members expenses will be incurred according to the budget items and will not exceed the total grant award. This will be tracked by the county as well as the State's grants management system which tracks expenses to date and remaining grant figures. Also, the county will track each budget allocation as expenses are incurred under those allocations to ensure that expenses remain within the allowed budget.

3. Please describe the staff and resources needed to implement this mitigation activity and the applicant's ability to provide these resources.

This planning process involves a variety of staff and expertise, which will be used as necessary. Specifically, expertise will be needed from the Fire Department, Tax Assessor, Building Inspections, Public Health, etc. Houston County can provide the staff resources to meet these needs.

4. Please explain how this mitigation activity will leverage involvement of partners to enhance its outcome.

The planning process will involve the opportunity for outside agencies and public to be a part. This will be done by a combination of direct invitation, public notice, and individual meetings with the various agencies as necessary.

5. Please describe the outreach activities that are planned relative to this mitigation activity (signs, press releases, success stories, etc.) and/or how this mitigation activity will serve as a model for other communities.

At the outset of the process, the EMA Director will invite various outside State agencies, local businesses, The Cities of Warner Robins, Perry, Centerville, and others to be a part of the process. In addition, the public will be notified and invited to attend through public notices and a minimum of two public meetings with opportunity for public comment.

6. Please describe how this planning activity will benefit the applicant's constituents.

This activity will benefit the local citizens of Houston County by providing a current and up to date hazard mitigation plan for Houston County and the Cities of Warner Robins, Perry, and Centerville, thereby ensuring the County and City's eligibility to participate in future mitigation grants.

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

7. Does your county plan to update your Hazard Mitigation Plan In-House or with the assistance of an outside contractor?

In-House Contractor

(If outside contractor selected, please describe the duties they will perform to meet the Scope of Work below)

Houston County intends to contract with a consultant to act as the facilitator of the planning process as well as to develop and write the plan update. The consultant and the County will attend GEMA/HS Hazard Mitigation planning workshops as they are offered.

The contracted consultant will meet with the EMA Director and GEMA/HS as necessary to discuss the plan development process and construct an invitation list for the larger planning committee.

The contracted consultant and County EMA Director will pull together existing data, plans, and EMA capabilities together in a draft report to be discussed by both the Task Force and the larger stakeholder group. This will include the base HRV analysis provided by GEMA/HS and added to by local data and the contracted consultant efforts.

The contracted consultant will review all hazards to address any newly identified hazards that pose a more significant threat than was apparent when the previously approved plan was prepared and discuss new occurrences of hazard events and update the probability of future occurrences.

The contracted consultant will work with the Task Force to update the current inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas.

The contracted consultant will update the loss estimate to reflect any changes to the hazard profile and/or the inventory of structures.

The contracted consultant will analyze, update, and continue development of Goals, Objectives, and Action Steps with the assistance of the task force and stakeholders.

The contracted consultant will update the Plan Maintenance and Implementation to include an analysis of whether the previously approved plan's method and schedule for monitoring, evaluating, and updating the plan worked, and what elements or processes, if any, were changed; and discuss the method and schedule to be used over the next five years.

The contracted consultant will describe how the community was kept involved during the plan maintenance process over the previous five years, within the planning process section of the plan update and how they will continue public involvement during the planning period.

The contracted consultant will work with the planning committee and GEMA/HS staff throughout the State and Federal plan review process to ensure that, in the end, Houston County has a federally approved updated hazard mitigation plan.

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

B. Scope of Work

Houston County will update its existing Multi-jurisdictional Hazard Mitigation Plan according to the requirements of the Disaster Mitigation Act of 2000. This Scope of Work was designed in conformance to FEMA Plan Guidance requirements.

Houston County agrees to have representatives attend and participate in all GEMA/HS and local level mitigation planning meetings and workshops. The county will coordinate as needed with the GEMA/HS representative to utilize the tools necessary and to ensure that the plan meets the most current Federal regulations. Each county will be required to complete the following: Critical Facility Inventory and basic mapping will be established in the Georgia Mitigation Information System (GMIS), including running reports by jurisdiction for each identified hazard; GEMA/HS Worksheets 3A for each participating jurisdiction for each identified hazard; high level detail for all mitigation action steps as required by FEMA and GEMA/HS; insure all "recommended revisions" from their previous FEMA Plan review are addressed in the plan update.

Additionally, Houston County will ensure the plan update is consistent with the most current requirements from FEMA, including:

- **Identify all changes to the plan within each section**
 - including revisions to the planning process, risk assessment, goals and objectives, plan maintenance process, etc.
- **Update the Planning Process:**
 - List jurisdictions participating in the plan that seek approval.
 - Describe the process used to review and analyze each section of the plan, as well as the process used to determine if a section warranted an update.
- **Improve the risk assessment**
 - Address any newly identified hazards that pose a more significant threat than was apparent when the previously approved plan was prepared.
 - Discuss new occurrences of hazard events and update the probability of future occurrences.
 - Incorporate new information where data deficiencies were identified in the previous plan, or if the data deficiencies remain unresolved, explain why they remain unresolved and include a schedule to resolve the issue.
 - Include current inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas, including existing NFIP Repetitive Loss structures. The community will determine how far into the future they wish to go in considering proposed buildings and Critical Facilities based on and timed with the data gathering phase of their comprehensive plan or land use plan update.
 - Update the loss estimate to reflect any changes to the hazard profile and/or the inventory of structures. Any changes to analysis methodologies must be noted. Any previously noted data deficiencies should be updated or explained.
 - Include a general overview of land uses and types of development occurring within the community and highlight any new and/or relevant information.
 - If there are changes in the risk assessment or the vulnerability of the community to the hazards, the information must be attributed to the appropriate jurisdiction(s) or to the whole planning area, whichever applies.
- **Analyze, update, and continue development of Goals, Objectives, and Action Steps**
 - Use this update as an opportunity for jurisdictions to reconsider the goals and objectives. For goals and actions that remain, the plan must document that they were re-evaluated and deemed valid and effective.
 - Goals and objectives shall include the community's strategy for new or continued NFIP participation.
 - Continue to use the "STAPLEE Criteria" (Social, Technical, Administrative, Political, Legal, Economic, and Environmental), or incorporate the STAPLEE Criteria if not previously used to assess the value of and develop an understanding of the cost effectiveness of mitigation action steps.
 - Update Action Items. If actions remain unchanged, the updated plan must indicate why changes are not necessary
 - Shall include evaluation and prioritization for any new mitigation action steps.
- **Update the Plan Maintenance and Implementation**
 - Must include an analysis of whether the previously approved plan's method and schedule for monitoring, evaluating, and updating the plan worked, and what elements or processes, if any, were changed; and discuss the method and schedule to be used over the next five years.
 - Describe other planning mechanisms or ordinances that this plan will be incorporated into, such as Comprehensive Plans.
- **Information Dissemination**
 - Describe how the community was kept involved during the plan maintenance process over the previous five years, within the planning process section of the plan update.
 - The plan maintenance section shall describe how the community will involve the public during the plan maintenance process over the next five years.
- **Adoption and Review**
 - The plan will be submitted for State review and recommendation prior to adoption.
 - Upon recommendation from GEMA/HS, the county and participating municipalities will adopt the plan.
 - The adopted plan will be submitted for FEMA review and approval.

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

B. Evaluation Information

1. Current Houston County Hazard Mitigation Plan Approval Date: 1/4/2021
2. Current Houston County Hazard Mitigation Plan Expiration Date: 1/3/2026
3. Does Houston County participate in the Community Rating System (CRS)? Yes No If yes, what is your CRS rating? 1 2 3 4 5 6 7 8 9 10
4. Is Houston County a Cooperating Technical Partner (CTP)? Yes No
5. Has Houston County adopted building codes consistent with the International Codes? Yes No
6. Have Houston County's building codes been assessed on the Building Code Effectiveness Grading Schedule (BCEGS)? Yes No If yes, BCEGS rating? 1 2 3 4 5 6 7 8 9 10
7. Is Houston County a Firewise Community? Yes No If yes, Firewise Community number? _____
8. Has Houston County adopted the National Fire Protection Association (NFPA) 5000 code? Yes No
9. Has this sub application been previously submitted under any other FEMA program? Yes No If yes, identify the Project name and number. _____
10. Has this sub application been previously funded under any other FEMA program? Yes No
11. Does any other Federal entity have primary funding authority for this project? Yes No
12. Has work begun on this plan update? Yes No
13. Is Houston County delinquent on any Federal debt? Yes No If yes, please describe in the space below.

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY
HMA Planning Application

C. Project Milestones

List the major milestones in this project:

<u>Milestone</u>	<u>Number of Days to Complete</u>
Issuance of Recipient/Subrecipient Agreement	90 days
Hire Planning Consultant	60 days
Establish and Form Planning Committee	60 days
Gather Critical Facilities Data	60 days
Upload Critical Facilities to GMIS	30 days
Hazard Identification and Risk Assessment Update	120 days
Analyze, update, and continue development of Goals, Objectives, and Action Steps	90 days
Mitigation Strategy Update	90 days
Update Plan Maintenance and Implementation	60 days
Update the Planning Process	60 days
Submit Plan for GEMA Review and Approval	30 days
Submit Plan for FEMA Review and Approval	60 days
Plan Adoption and implementation	60 days
Financial Reconciliation and Closeout	<u>90 days</u>
Total	960 days

D. Location

Please provide a county map and give a brief description of the county and list the municipalities that will be covered by this plan update along with a description of each. (Example: Date founded, population, major industries, special events, etc.)



Houston County (pronounced House-ton), the 51st county formed in Georgia, was created in 1821. Originally part of the Creek nation's land, the county was named for John Houston, a member of the Continental Congress and Governor of Georgia from 1778 to 1784.

Perry is named in honor of Oliver Hazard Perry, the naval officer who said "We have met the enemy and they are ours," after a fleet under his command defeated the British at Lake Erie.

Both Warner Robins and Robins Air Force Base were named for Brigadier General Augustine Warner Robins.

Robins Air Force Base, the center of the Warner Robins Air Material Area, was built in 1941 for around \$15 million. It covers 8,722 acres and is Georgia's largest single employer, providing an important economic boost to central Georgia.

Warner Robins is home to one of the top Air Museums in the country, the Museum of Aviation. This facility also includes the Georgia Aviation Hall of Fame as well as the Robert L. Scott Vistascope Theater.

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

Some of the county's special events include the World Class Air Show and the International City Festival, in Warner Robins; and, the Georgia National Fair and the Dogwood Festival in Perry. The Georgia National Fair is an old-fashioned, state-sponsored fair held eleven days at the Georgia National Fairgrounds and Agricenter in Perry.

Warner Robins is home to the 2007 Little League World Series Boys Champion and is home to the 2009 and 2010 Little League World Series Girls Champion and starting in 2010 is the home of the Little League Southeastern Regional headquarters and regional tournament.

Betty Cantrell, from Warner Robins, was crowned Miss America 2016.

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

E. History of Hazards

Please provide an assessment of the frequency and severity of each of the following hazards that have affected the County in the past.

Coastal Storms:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Earthquake:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Windstorms:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Fire:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Flood:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Freezing:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Hurricane:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Mud/Landslide:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Severe Ice Storms:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Severe Storms:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Snow:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Tornado:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Tsunami:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Typhoon:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

Volcano:

Frequency: Not Applicable Very Low Low Moderate High

Severity: Minor Serious Extensive Catastrophic

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

II. Budget

In this section, with regard to the Scope of Work [Section I(B) above], please provide details of all costs in relation to this project. Reasonable cost estimates are essential. **Do not** include contingency costs in the budget. (See example below)

A. Labor

Description	Hours	Rate	Cost	Source
County Staff	98	\$25.00/hr.	\$2,444.40	County Budget

The budget includes \$2,444.40 for county staff to be utilized as part of the non-Federal share. The cost for the county staff was determined based upon an average salary for the staff anticipated to participate in the planning process multiplied by the estimated hours to oversee the process, research hazard histories, inventory building and infrastructure assets, identify goals and objectives and get the updated plan adopted and approved.

B. Fees Paid Include any other costs associated with the project, engineering, permits, inspections, etc.

Description of Task	Hours	Rate	Cost	Source
Contractor Fee	733	\$30.00/hr.	\$21,999.60	Grant

C. Hazus Level 2 Analysis Include any other costs associated with the project, engineering, permits, inspections, etc.

Description of Task	Cost	Source
Hazus Level 2 Analysis	\$8,268.00	Grant

Total Estimated Project Cost: \$ 32,712.00

D. Funding Sources (round figures to the nearest dollar) The maximum FEMA share for HMA projects is 90%.

The other 10% can be made up of State and Local funds as well as in-kind services. HMA funds may be packaged with other Federal funds, but other Federal funds (except for Federal funds which lose their Federal identity at the State level – such as CDBG, ARS, HOME) may not be used for the State or Local match.

E. Project Management Costs Include project management costs, not to exceed 5% of Total Estimated Project Cost.

Description of Task	Hours	Rate	Cost	Source
Project Management	65	\$25	\$1,635.60	Grant

The budget includes \$1,532.25 for county staff to manage the project, including completion of the Recipient-Subrecipient Agreement, securing a contractor, quarterly reports, financial reconciliation and project closeout.

Estimated Cost Summary				
	FEMA	State	Local	Total
Total Estimated Labor and Contractor Cost	\$21,999.60 (90% Labor and Contractor Cost)	\$977.76 (4% Labor and Contractor Cost)	\$1,466.64 (6% Labor and Contractor Cost)	\$24,444.00
Hazus Level 2 Analysis	\$7,441.20 (90% Hazus Cost)	\$826.80 (10% Hazus Cost)		\$8,268.00
Total Estimated Project Costs	\$29,440.80	\$1,804.86	\$1,466.64	\$32,712.00
Project Management Costs (100% FEMA Funds)	\$1,635.60 (5% Total Estimated Project Cost)			

<i>Estimated FEMA Share</i>	\$ 29,440.80	90 % of Total
<i>Non-Federal Share</i>		
Estimated Local Share	\$ 1,466.64	4 % of Total (Cash)
Estimated State Share	\$ 1,804.56	6 % of Total (Cash)
Total Project Costs	\$ 32,712.00	100 % of Total

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

HMA Planning Application

hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED APPLICANT AGENT	TITLE Chairman
APPLICANT ORGANIZATION Houston County Board of Commissioner's	DATE SUBMITTED

10

The Environmental Protection Division (EPD) is offering up to \$42,637 as reimbursement to local governments for scrap tire amnesty events and the transport of the collected tires to an approved processing/recycling facility. Staff would like the Board to consider entering into the agreement with EPD.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

entering into an agreement with The Environmental Protection Division (EPD) for reimbursement of up to \$42,637 for scrap tire amnesty events and the transport of the collected tires to an approved processing/recycling facility.



Houston County Public Works

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Jordan Kelley
Office Manager

Michael Phillips
Facilities Superintendent

Christopher Storer
Fire Chief/ EMA Director

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Terry Dietsch
Solid Waste Superintendent

Memo

To: Houston County Board of Commissioners
From: Brian Jones, Director of Operations *BJ*
Date: November 29, 2022
Re: Local Government Scrap Tire Abatement
Reimbursement Program

Staff would like for the Board of Commissioners to consider the attached agreement with EPD for our scrap tire amnesty event. With the agreement, EPD will reimburse Houston County up to \$42,637 for the event.

Thank you for your consideration of this request.

**Local Government Scrap Tire Abatement Reimbursement Program Agreement
SCRAP TIRE AMNESTY EVENT**

Project: 23-ST-076-004

This Reimbursement Agreement (hereafter, "AGREEMENT") authorizes Houston County (hereafter, "LOCAL GOVERNMENT") to proceed with the implementation of the scrap tire abatement project as described in the above referenced PROJECT application.

The Environmental Protection Division (hereafter, "EPD") agrees to reimburse the LOCAL GOVERNMENT up to \$42,637 for the scrap tire abatement project as described in the above referenced PROJECT application. Any changes in the scope and/or increases in the estimated cost of implementing the PROJECT must be approved by EPD in writing prior to implementing or incurring them. The parties agree that any electronic signatures on this Contract constitute original, valid signatures pursuant to the Uniform Electronic Transactions Act, O.C.G.A. § 10-12-1 *et seq.*

The LOCAL GOVERNMENT agrees to remove all scrap tires collected during the amnesty event and transport them to a processing/recycling facility that has been approved or permitted by EPD within 30 days of the date of the event. The LOCAL GOVERNMENT further agrees to submit a request for reimbursement to EPD within 90 days of the event date. Requests for reimbursement must include:

- A completed final report form (available from epd.georgia.gov/star-program) signed by the authorized local government representative that includes the certification statement, "I certify that all abatement activities required in the agreed upon contract and any amendments thereto contracts for this project have been carried out in accordance with the documented application, as well as all applicable federal, state and local laws, rules and regulations. I am aware that there are significant penalties for knowingly violating these and/or submitting false information, including fines, loss of certification or licensure, and imprisonment."
- Three or more digital images taken during the event that are at least 300 dpi, no larger than 5 MB, and in one of the following formats: JPG, PNG, TIF
- Itemized list of expenses
- Description of any problems encountered and how they were handled
- Number of volunteers participating (if applicable)
- Names and permit/approval numbers of carriers and processors used, if different from those in the application
- Copies of all itemized contractor invoices showing number and/or tons of tires removed by type (passenger, truck, other)
- Copies of all checks showing amount paid to each contractor
- Copies of all transportation manifests and weight tickets

ENVIRONMENTAL PROTECTION DIVISION

BY:

Richard E. Dunn
Director

Date

HOUSTON COUNTY

BY:

Signature

Print Name

Title

ATTEST:

Signature

Date

In accordance with the November 16, 2021 Agreement between the Board of Commissioners and Perfect's Elko Properties, LLC, by and through Matt Perfect, a Resolution for the abandonment of New Road is being presented to the Board. New Road traverses the property owned by Perfect's Elko Properties, LLC and is a Houston County public road, consisting of a 40' unpaved right-of-way that is situated between the Houston County public roads known as Flournoy Road and Ellis Road located in the unincorporated area of Elko, Houston County.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

The Board of Commissioners to sign the Resolution abandoning New Road which traverses the property of Perfect's Elko Properties, LLC and is situated between the Houston County public roads known as Flournoy Road and Ellis Road located in the unincorporated area of Elko, Houston County described as follows:

All that tract or parcel of land situate, lying and being in Land Lots 162 and 133 of the Thirteenth (13th) Land District of Houston County, Georgia, being known as New Road a Houston County public road, consisting of a 40' unpaved right-of-way that is situated between the Houston County public roads known as Flournoy Road and Ellis Road.

This conveyance is subject to any easements for drainage or utilities presently existing within the above described property.

**A RESOLUTION OF RIGHT-OF-WAY ABANDONMENT
BY THE
BOARD OF COMMISSIONERS
OF
HOUSTON COUNTY, GEORGIA**

WHEREAS, on November 16, 2021, an agreement was entered into between the land owner, Perfect's Elko Properties, LLC by and through Matt Perfect the Registered Agent, and the County that in return for his donation of a portion of his property that abuts Flournoy Road to give way to an 80' right-of-way so the unpaved portion of Flournoy Road can be paved the County would abandon an unpaved right-of-way being known and designated as New Road that traverses Mr. Perfect's property located in the unincorporated area of Elko, GA. Said agreement is attached hereto and is made a part hereof as **Exhibit "A"**; and

WHEREAS, a legal description is attached hereto as **Exhibit "B"** and an aerial Google Earth view is attached hereto as **Exhibit "C"** of the above-referenced unpaved right-of-way to be considered for abandonment; and

WHEREAS, Section 32-7-2(b)(1) of the Official Code of Georgia Annotated authorizes a county to abandon a section of the county road system which has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it, or because its removal from the county road system is otherwise in the best public interest, after notice to property owners located thereon; and

WHEREAS, Section 32-7-2(b)(1) of the Official Code of Georgia Annotated provides that upon the certification by the county, recorded in its minutes, accompanied by a plat or sketch, after notice to property owners located thereon, the county may declare that section of roads to no longer be a part of the county road system, and the rights of the public in and to the section of roads as a public road shall cease; and

WHEREAS, notice of the public hearing for the abandonment of the right-of-way described in **Exhibit "B"** and shown in **Exhibit "C"** was duly published within the county legal organ once a week for two weeks; and

WHEREAS, a public hearing was held on December 6, 2022, at the appointed time; and

WHEREAS, pursuant to Section 32-7-2(b)(1) of the Official Code of Georgia Annotated the property owner of the property the unpaved right-of-way traverses, was notified of the intent to abandon the section of said right-of-way, and no other legitimate objections thereto have been made.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, as follows:

1. It is certified that the removal of the unpaved right-of-way known as New Road within Houston County, Georgia as described and shown on the attached legal description (see Exhibit "B") and aerial Google Earth view (see Exhibit "C") from the county road system is in the best public interest.
2. That the abandonment of said right-of-way herein described be and is approved.

3. That the best interest of Houston County would be served by the conveyance of said right-of-way to the property owner of the property the unpaved right-of-way known as New Road traverses so that it may be subject to taxation by Houston County and so that the exchange of the County abandonment of New Road for the donation of property by Mr. Perfect to give way to an 80' right-of-way so the unpaved portion of Flournoy Road can be paved can be completed.
4. That the deed of abandonment be executed by the Chairman of the Board of Commissioners conveying interest in said right-of-way within Houston County, Georgia, as described and shown on the attached legal description (see Exhibit "B") and aerial Google Earth view (see Exhibit "C") to the owner of the property the unpaved right-of-way traverses, their assigns, transferees and successors in interest.

This ____ day of _____ 2022.

**HOUSTON COUNTY
BOARD OF COMMISSIONERS**

Chairman Tommy Stalnaker

Commissioner Mark Byrd

Commissioner Gail Robinson

Commissioner Tal Talton

Commissioner H. Jay Walker III

Attest: _____

Robbie Dunbar
Director of Administration

EXHIBIT "A"

AGREEMENT

This Agreement is made and entered into this 16 day of November, 2021 by and between the BOARD OF COMMISSIONERS OF HOUSTON COUNTY, (hereinafter referred to as the "County"), and PERFECT'S ELKO PROPERTIES, LLC., (hereinafter referred to as "Owner").

WITNESSETH:

WHEREAS, Owner is the owner of the property located along an unpaved portion of Flournoy Road and the owner of the property the entirety of which New Road traverses, the property is more particularly described in the Warranty Deed attached hereto as Exhibit "A", and made a part hereof; and

WHEREAS, Owner had expressed a desire to donate some of his property that abuts Flournoy Road to give way to an 80' right-of-way so the unpaved portion of Flournoy Road can be paved and in return he ask that the County abandon New Road then convey that property back to him since he owns on both sides of New Road its entire length; and

WHEREAS, Owner has also requested that new pasture fencing be installed along Flournoy Road as part of the road paving project.

NOW THEREFORE, in consideration of the mutual benefits to the Parties hereto it is agreed as follows:

1.

Owner will donate to the County a portion of his property that abuts Flournoy Road in order to create an 80' county right-of-way in preparation for paving of that portion of Flournoy Road east of Ellis Road to the paved intersection with Fuller Road and west of Ellis Road to the paved section of Flournoy Road that is located south of the railroad tracts.

2.

In exchange for the property the County will abandon the entirety of New Road that traverses Owner's property.

3.

County will install new pasture fencing along Flournoy Road as part of the paving project.

4.

This Agreement shall bind the successors and assigns of the Parties hereto.

5.

This constitutes the entire and whole agreement between the Parties and shall not be modified or amended without a writing signed by all parties.

6.

This Agreement shall be construed under the laws of the State of Georgia.

So AGREED, the day and year first written above.

HOUSTON COUNTY BOARD
OF COMMISSIONERS:

PERFECT'S ELKO
PROPERTIES, LLC:

By: Tommy Stalnaker
Chairman Tommy Stalnaker

By: Matt Perfect
Matt Perfect

Attest By: Barry Holland
Barry Holland, Director of Administration

Title: Registered Agent

Owner will donate said right-of-way west of
Ellis Road after proposed road layout has
been approved by owner to avoid existing
structures adjacent to road.

RJH 1/25/2022

O.K. Tommy Stalnaker 1-26-22

O.K. Matt Perfect 1-31-22

Doc ID: 0177280003 Type: GLN
 Filed: 03/22/11 at 10:38:46 AM
 Fee Amt: \$14.00 Page 1 of 3
 Transfer Tax: \$0.00
 Houston, Ct. Clerk Superior Court
 Carolyn V. Sullivan Clerk
 BK 5466 PG 198-200

Paid & Return: LARRY WALKER
 WALKER, HULBERT, GRAY & BYRD, LLP
 909 BALL ST. * P.O. BOX 1770
 PERRY, GEORGIA 31069

FILE NO: P'10-#593

STATE OF GEORGIA
 COUNTY OF HOUSTON

WARRANTY DEED

THIS INDENTURE, Made the 1st day of March, in the year two thousand eleven (2011), between

TED H. PERFECT

of the County of Houston and State of Georgia, as party or parties of the first part, hereinafter called Grantor,

and PERFECT'S ELKO PROPERTIES, LLC
 a Georgia limited liability company

duly organized and existing under the laws of the State of Georgia, party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of Other Good and Valuable Considerations and Ten (\$10.00) and NO/100-----DOLLARS, before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, alienated, conveyed and confirmed and by these presents does grant, bargain, sell, alien, convey or confirm unto the said Grantee, ALL OF MY INTEREST IN AND TO THE FOLLOWING DESCRIBED PROPERTY, to-wit:

All that tract of land containing 1,321.55 acres, more or less, situate, lying and being in the 13th Land District of Houston County, Georgia, identified as comprising the whole of Land Lot 121, containing approximately 201.78 acres; parcel containing approximately 211.24 acres in Land Lot 133, and being all of said Lot 133 except parcel being 417.4 feet square known as Spring Creek Colored Baptist Church meetinghouse, parcel delineated in the within mentioned plat of survey, and except, also, triangular parcel fronting on the southwest public road 270.5 feet delineated in the same plat; the whole of Land Lot 134 containing approximately 211.75 acres; piece containing approximately 104.91 acres in Land Lot 135, and being all of said Land Lot 135 lying westerly of the property formerly of C. E. Pyles in the same lot, and except, also, the portion of the said lot lying northwesterly of the southerly line of the right-of-way of the G. S. & F. Railway Company; piece containing approximately 70.81 acres in Land Lot 160, and being all of said Land Lot 160 which lies easterly of both the aforesaid public road and aforesaid right-of-way of the G. S. & F. Railway Company; piece of ten courses on east side of Land Lot 161 and containing approximately 98.03 acres and lying easterly of the property formerly of J. T. Lewis, deceased, now of Mrs. Francis M. Ellis, in the same Land Lot; the whole of Land Lot 162 containing approximately 207.23 acres; and piece containing approximately 199.04 acres and being all of Land Lot 174 except the Means Family burying ground, parcel being 50 feet square within enclosure, said plot and excepted parcel being delineated in the within

YG

mentioned plat of survey; tract containing approximately 16.76 acres, more or less, and being all of Land Lot 163 lying northwesterly of the public road separating the property herein described from property now or formerly owned by L. W. Houser; said lands and excepted tracts being shown on plat of survey dated December 13, 1934, of J. E. Eason lands prepared by Rhodes Sewell, Surveyor, a copy of which upon reduced scale is recorded in Plat Book 3, at Page 194, in the Clerk's Office, Houston Superior Court. Said plat and the record thereof are hereby made a part of this description by reference hereto.

Said tracts or parcels of land all lie together forming one body or tract of land which is bounded now or formerly as follows: On the North by the right-of-way of G. S. & F. Railway Company, lands of C. E. Pyles estate, and lands of Bembry; on the east, by lands of C. E. Pyles estate, lands of Bembry and lands of Richardson; on the south by lands of Kezar, lands of Haywood, and lands of L. W. Houser; on the west by lands of J. N. Buff, lands of Ellis and a county public road and the right-of-way of the G. S. & F. Railway Company.

This is the same real property as conveyed to Charles D. Perfect from J. E. Eason by warranty deed dated August 31, 1957, of record in Deed Book 116, Pages 411-412, Clerk's Office, Houston Superior Court.

THERE IS EXCEPTED from the above described real property, and not conveyed hereby, the following four (4) tracts of land:

EXCEPTED TRACT NO. 1: That certain 1.45 acres conveyed to Ted H. Perfect from Charles D. Perfect and Lauree C. Perfect by warranty deed dated December 29, 1975 of record in Deed Book 468, Page 337, Clerk's Office, Houston Superior Court.

EXCEPTED TRACT NO. 2: That certain 15.56 acres conveyed to Mainland Investments, Ltd. from Charles D. Perfect and Mrs. Lauree Perfect by warranty deed dated April 2, 1982 of record in Deed Book 608, Page 70, Clerk's Office, Houston Superior Court.

EXCEPTED TRACT NO. 3: That certain 2.000 acres more particularly described in plat of survey captioned "Survey for Charlee Duke" prepared by Jones Surveying and Engineering, Inc. dated July 18, 2001, recorded in Plat Book 58, Page 40, Clerk's Office, Houston Superior Court and being the same property conveyed to Charlee P. Duke by Co-Executors Deed of even date from Ted H. Perfect and Leo D. Perfect as Co-Executors of the Will of Lauree C. Perfect, and Ted H. Perfect and Leo D. Perfect, individually, recorded in said Clerk's Office.

EXCEPTED TRACT NO. 4: That certain 5.00 acres conveyed to Daniel James Perfect and Candace Nichols Perfect by Deed dated September 1, 2010 and recorded in Book 5339, Pages 268-269, Clerk's Office, Houston Superior Court.

All of the deeds described above are incorporated herein by reference thereto for a more complete and accurate description of the three excepted tracts described above.

Larry Walker, the attorney who prepared this Deed, is the scrivener only.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor warrants and will forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

LD

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

Signed, sealed and delivered
in the presence of:

John W. Hulmer
Witness

Ted H. Perfect (Seal)
TED H. PERFECT

Larry Walker
Notary Public

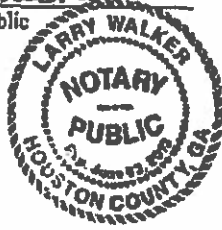


EXHIBIT "B"

All that tract or parcel of land situate, lying and being in Land Lots 162 and 133 of the Thirteenth (13th) Land District of Houston County, Georgia, being known as New Road a Houston County public road, consisting of a 40' unpaved right-of-way that is situated between the Houston County public roads known as Flourney Road and Ellis Road.

This conveyance is subject to any easements for drainage or utilities presently existing within the above described property.

EXHIBIT "C"



(Above space for recording officer use)
Charge Houston County Board of Commissioners
Return to Houston County Legal Department

DEED OF ABANDONMENT

STATE OF GEORGIA

COUNTY OF HOUSTON

THIS INDENTURE, made this _____ day of _____, in the year of our Lord Two Thousand Twenty-Two between **HOUSTON COUNTY** of the County of Houston, State of Georgia, as party of the first part, hereinafter referred to as "Grantor" and **PERFECT'S ELKO PROPERTIES, LLC**, as party of the second part, hereinafter referred to as "Grantee";

WITNESSETH

That the Grantor, for and in consideration of ONE AND NO/100 DOLLARS, and other good and valuable consideration, the receipt and adequacy whereof is acknowledged, has bargained, sold and by these presents does remise, convey and forever QUIT-CLAIM to the Grantee, its successors and assigns, the following described right-of-way parcel:

All that tract or parcel of land situate, lying and being in Land Lots 162 and 133 of the Thirteenth (13th) Land District of Houston County, Georgia, being known as New Road a Houston County public road, consisting of a 40' unpaved right-of-way that is situated between the Houston County public roads known as Flournoy Road and Ellis Road.

This conveyance is subject to any easements for drainage or utilities presently existing within the above described property.

TO HAVE AND TO HOLD the said described premises to the said Grantee, so that neither the said Grantor nor its successors or assigns, nor any other person or persons claiming under it shall at any time by any means or ways have, claim or demand any right or title to the aforesaid described premises or appurtenances, or any rights thereof.

IN WITNESS WHEREOF, The said Grantor has hereunto set its hand and seal the day and year above written.

Signed, sealed and delivered
in the presence:

Witness

Notary Public

Board of Commissioners
of Houston County:

By: _____
Title: Chairman

Attest: _____
Title: Director of Administration

12

Tax Commissioner Mark Kushinka is requesting approval to promote Austen Horne to Grade 15, Step C to fill the upcoming vacant Tax Supervisor position. This will put both the Warner Robins and Perry Tax Supervisors equal in pay. The effective date of this request will be January 1, 2023.

Motion by _____, second by _____ and carried _____ to

- approve**
- disapprove**
- table**
- authorize**

the promotion of Austen Horne to Grade 15 Step C to fill the upcoming vacant Tax Supervisor position. The effective date of this request will be January 1, 2023.



Houston County Personnel Department

Houston County Board of Commissioners
200 Carl Vinson Parkway
Warner Robins, GA 31088
478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners
From: Kenneth Carter, Director of Personnel
Date: November 17, 2022
Re: Tax Supervisor Promotion

Mark Kushinka is requesting to promote Austen Horne at the grade 15 (C) step for the upcoming vacant Tax Supervisor position due to a retirement. This will make both Tax Supervisors (Perry and Warner Robins) equal in pay. Please consider this request for approval to promote Austen Horne to grade 15 step C effective January 1, 2023.

MARK KUSHINKA
HOUSTON COUNTY TAX COMMISSIONER

200 CARL VINSON PARKWAY
WARNER ROBINS, GA. 31088
(478) 542-2110
FAX (478) 542-2041

201 PERRY PARKWAY
PERRY, GA. 31069
(478) 218-4940
FAX (478) 218-4945

Email: mkushinka@houstoncountyga.org

11/16/2022

Mr. Ken Carter
Personnel Director
200 Carl Vinson Parkway
Warner Robins, GA 31088

Re: Warner Robins Tax Supervisor Position

Dear Mr. Carter,

I will be promoting Austen Horne to my Tax Supervisor position in Warner Robins after the retirement of Betty McCarty on December 30, 2022. Ms. Horne is currently in a 12C position. I would like to promote her to 15C as of January 1, 2023. She is already trained for this position and her pay would be comparable to my Tax Supervisor Ilean Berrier in my Perry office. Please call if you have any questions. Thank you in advance.

Sincerely,



Mark Kushinka
Tax Commissioner

The Board of Elections has requested to hire workers for the December 6, 2022 General Runoff Election as listed in a memo from Debra Presswood, Registration Election Supervisor.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the hiring of the following poll workers for the upcoming December 6, 2022 General Runoff Election:

		AMOUNT	TOTAL
16	Managers (Precinct)	\$175.00	\$2,800.00
32	Assistant Managers (Precinct)	125.00	4,000.00
83	Clerks	115.00	9,545.00
6	Janitors	15.50	93.00
4	Janitors	25.00	100.00
196	BMD (Ballot Marking Device)	2.00	392.00
3	Election Supply Load Out Help	75.00	225.00
3	Election Night Equipment Return Help	75.00	225.00
3	Election Night Check-In Clerks	75.00	225.00
16	Supply Pick up / Return Supplies	10.00	160.00
16	Cell Phones	10.00	160.00
4	Ballot Scan Clerks	100.00	400.00
2	Election Day Techs	250.00	500.00
	GRAND TOTAL		\$18,825.00

BOARD OF ELECTIONS

HOUSTON COUNTY GOVERNMENT BUILDING
2030 KINGS CHAPEL ROAD
POST OFFICE BOX 945
PERRY, GA 31069

478-987-1973

FAX 478-988-0699

TO: Houston County Commissioners
FROM: Debra Presswood
Registration/Election Supervisor
RE: Election Workers – November 8, 2022 General Election
DATE: November 16, 2022

=====
The Board of Elections requests hiring the following election workers for the December 6, 2022 General Runoff Election.

		AMOUNT	TOTAL
16	Managers (Precinct)	\$175.00	\$2,800.00
32	Assistant Managers (Precinct)	125.00	4,000.00
83	Clerks	115.00	9,545.00
6	Janitors	15.50	93.00
4	Janitors	25.00	100.00
196	BMD (Ballot Marking Device)	2.00	392.00
3	Election Supply Load Out Help	75.00	225.00
3	Election Night Equipment Return Help	75.00	225.00
3	Election Night Check-In Clerks	75.00	225.00
16	Supply pick up / return supplies (Managers)	10.00	160.00
16	Cell Phones	10.00	160.00
4	Ballot Scan Clerks	100.00	400.00
2	Election Day Techs	250.00	500.00
	TOTAL		\$18,825.00

The Personnel Department is requesting approval of Amendment #6 to Association County Commissioners of Georgia Defined benefit Plan for Houston County Employees Adoption Agreement. And also, for approval of the Resolution to Amend the Association County Commissioners of Georgia Defined Benefit Plan for Houston County Employees.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the signing of Amendment #6 to Association County Commissioners of Georgia Defined benefit Plan for Houston County Employees Adoption Agreement. And also, for approval of the Resolution to Amend the Association County Commissioners of Georgia Defined Benefit Plan for Houston County Employees.



Houston County Personnel Department

Houston County Board of Commissioners
200 Carl Vinson Parkway
Warner Robins, GA 31088
478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners
From: Kenneth Carter, Director of Personnel
Date: December 2, 2022
Re: Retirement Plan Amendments

Please consider this request to allow the coroner to participate in the Houston County defined benefit plan and to authorize the chairman to sign the attached amendment effective December 6, 2022.

Please consider this request.

**AMENDMENT #6
TO ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA
DEFINED BENEFIT PLAN
FOR HOUSTON COUNTY EMPLOYEES ADOPTION AGREEMENT**

*****NOT ADOPTED PER EMAIL FROM KH 3/23/22*****

THIS AMENDMENT is made and entered into by Houston County, Georgia (the "Employer") by and through the Houston County Board of Commissioners.

WITNESSETH:

WHEREAS, the Employer maintains the Association County Commissioners of Georgia Defined Benefit Plan for Houston County Employees ("the Plan") for the benefit of its eligible employees;

WHEREAS, the Employer adopted the Plan through an Adoption Agreement most recently effective January 1, 2015;

WHEREAS, Section 16.02(b) of the Plan allows the Employer to amend the elective provisions of the Adoption Agreement at any time; and

WHEREAS, the Employer desires to amend the Plan's Adoption Agreement to add the Coroner as an Eligible Employee.

NOW, THEREFORE, the Plan is hereby amended as provided below:

1.

Section 1.23 of the Adoption Agreement, the definition of "Employee," is hereby amended effective as of December 6, 2022, by restating the second sub-section thereof, "Elected or Appointed Officials of the Employer (with no other Publicly Funded Retirement or Pension Plan)" to read as follows:

Elected or Appointed Officials of the Employer
(With no other Publicly Funded Retirement or Pension Plan)

County Commissioners	<input checked="" type="checkbox"/>	[--]
Coroner	<input checked="" type="checkbox"/>	[--]
Magistrate	<input checked="" type="checkbox"/>	[--]

Amendment Effective Date:
Applicable Employees

December 6, 2022
Class 1

IN WITNESS WHEREOF, the Employer has caused its duly authorized officer to execute this Plan Amendment on the date noted below.

HOUSTON COUNTY BOARD OF COMMISSIONERS

By: _____

Title: _____

Date: _____

**RESOLUTION TO AMEND
THE ASSOCIATION COUNTY
COMMISSIONERS OF GEORGIA DEFINED BENEFIT PLAN
FOR HOUSTON COUNTY EMPLOYEES**

WHEREAS, the Houston County Board of Commissioners (the “Employer”) previously adopted the Association County Commissioners of Georgia Defined Benefit Plan for Houston County Employees (the “Plan”) through an Adoption Agreement, most recently amended and restated effective January 1, 2015;

WHEREAS, Section 16.02(b) of the Plan allows the Employer to adopt a Plan Amendment, subject to the consent of Association County Commissioners Defined Benefit Plan Board of Trustees (the “DB Board”); and

WHEREAS, effective as of June 1, 2022, the Employer desires to amend the Plan to provide for a one-time, five percent (5%) COLA for Participants who retired under the Plan prior to January 1, 2009, and, thus, are not eligible for the automatic COLA.

NOW THEREFORE, BE IT RESOLVED that effective as of June 1, 2022, the Employer hereby adopts the attached Plan Amendment #5.

BE IT FURTHER RESOLVED that the Chair of the Board of Commissioners of Houston County, Georgia is hereby authorized, empowered, and directed to take all further actions and to execute all documents necessary, including any amendments to the Plan or the Adoption Agreement, to implement these resolutions.

BE IT FURTHER RESOLVED that any resolution in conflict with this resolution is hereby repealed.

This _____ day of _____, 2022.

HOUSTON COUNTY BOARD OF COMMISSIONER

By: _____

Date: _____

Attest:

County Clerk

The Purchasing Department is requesting approval of a bid on seven SUV PPV's in stock for use by various Houston County Departments. Staff recommends the purchase the seven new 2022 Ford Explorer PPV's from Phil Brannen Ford of Perry.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the purchase of the following seven new 2022 Ford Explorer PPV's for use by various Houston County departments from Phil Brannen Ford of Perry:

One (1) 3.3L Engine at a price of \$35,054.00 to be charged to 100-3320-54.2200 and reimbursed by the Board of Education for SRO. The Comptroller is authorized to make the necessary adjustments.

One (1) 3.3L Engine at a price of \$35,054.00 to be charged to 320-3326-54.2200, SPLOST 2018 for the Jail.

Two (2) 3.0L Engine at a price of \$39,700.00 for a total of \$79,400.00 to be charged to 320-3310-54.2200, SPLOST 2018 for HEAT.

Three (3) 3.0L Engine at a price of \$39,700.00 for a total of \$119,100.00 to be charged to 320-3300-54.2200, SPLOST 2018 for Patrol.



**HOUSTON COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

MARK E. BAKER
PURCHASING AGENT

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828
(478) 218-4800 • FACSIMILE (478) 218-4805

M E M O R A N D U M

TO: Houston County Board of Commissioners
FROM: Mark E. Baker
CC: Robbie Dunbar
DATE: November 29, 2022
SUBJECT: Purchase of Seven (7) 2022 Ford Explorer PPV's

The Purchasing Department located Seven (7) SUV PPV's in stock for use by various Houston County Departments.

The Purchasing Department recommends that the Houston County Board of Commissioners purchase the Seven (7) New 2022 Ford Explorer PPV's from Phil Brannen Ford of Perry.

One (1) 3.3L Engine at a price of \$35,054.00 to be charged to 100-3320-54.2200 and reimbursed by the Board of Education for SRO.

One (1) 3.3L Engine at a price of \$35,054.00 to be charged to 320-3326-54.2200, SPLOST 2018 for the Jail.

Two (2) 3.0L Engine at a price of \$39,700.00 for a total of \$79,400.00 to be charged to 320-3310-54.2200, SPLOST 2018 for HEAT.

Three (3) 3.0L Engine at a price of \$39,700.00 for a total of \$119,100.00 to be charged to 320-3300-54.2200, SPLOST 2018 for Patrol.

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The Purchasing Department is requesting approval of a bid one SUV PPV's in stock for use Houston County SRO Department. Staff recommends the purchase the new 2022 Ford Explorer PPV's from Brannen Ford Motor Company of Unadilla at a unit price of \$36,500.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the purchase of a new 2022 Ford Explorer PPV's from Brannen Ford Motor Company of Unadilla at a unit price of \$36,500. This purchase is to be charged to 100-3320-54.2200 and reimbursed by the Board of Education. The Comptroller is authorized to make the necessary adjustments.



**HOUSTON COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828
(478) 218-4800 • FACSIMILE (478) 218-4805

MARK E. BAKER
PURCHASING AGENT

M E M O R A N D U M

TO: Houston County Board of Commissioners
FROM: Mark E. Baker
CC: Robbie Dunbar
DATE: November 29, 2022
SUBJECT: Purchase of One (1) 2022 Ford Interceptor

The Purchasing Department located One (1) SUV PPV in stock for use by Houston County SRO Department.

The Purchasing Department recommends that the Houston County Board of Commissioners purchase the unit at a price of \$36,500.00, from Brannen Motor Company, to be charged to 100-3320-54.2200 and reimbursed by the Board of Education.

The Purchasing Department is requesting approval of Change Order #007 on the Build Out of the Multi-Purpose Meeting Room at the New Houston County State Courthouse. This will increase the contract by \$517,838.64 bringing the total to \$20,596,537.35.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

Change Order #007 on the Build Out of the Multi-Purpose Meeting Room at the New Houston County State Courthouse. This will increase the contract by \$517,838.64 bringing the total to \$20,596,537.35.



**HOUSTON COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828
(478) 218-4800 • FACSIMILE (478) 218-4805

MARK E. BAKER
PURCHASING AGENT

M E M O R A N D U M

TO: Houston County Board of Commissioners
FROM: Mark E. Baker
CC: Robbie Dunbar
DATE: November 30, 2022
SUBJECT: New Houston County State Courthouse

The Purchasing Department recommends that the Houston County Board of Commissioners approve the attached Change Order #007 to the scope of work for the Build Out of the Multi-Purpose Meeting Room at the New Houston County State Courthouse. This will increase the contract sum by \$517,838.64.



November 28, 2022

Mark Baker
Houston County Board of Commissioners
2020 Kings Chapel Road
Perry, Georgia 31069

REF: Multi-Purpose Meeting Space Proposal - REVISED

Dear Mr. Baker,

As requested, we are pleased to provide the following pricing for the Multi-Purpose Meeting Space (Shell Space at the Houston County State Courthouse).

Summary of Scope of Work:

1. Build-Out of the Multi-Purpose Meeting Space at the Houston County State Courthouse
Note: This excludes reversing the swing of Doors at Room "IT107".

Total Price	\$517,838.64
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2. This Price includes the following Allowances and Contingency:
 - a. Signage Allowance \$ 6,500.00
 - b. Contingency \$ 15,000.00

Sincerely,

A handwritten signature in black ink, appearing to read "Kenna Scragg", is written over a faint, illegible printed name.

Kenna Scragg
President
ICB Construction Group

Attachments:

1. Data Drop Plan provided by Houston County MIS
2. CCD #9.1 revised to include NO Audio-Visual Components

ICB Construction Group 577 Mulberry Street Suite 550 Macon, Georgia 31201
Office: 478-812-8451 Fax: 478-812-8457 www.icbconstructiongroup.com

Motion by _____, second by _____ and carried _____ to

- Concur
- Nonconcur
- table
- authorize

the City of Perry's appointment of Ms. Ansley Fitzner to the Animal Control Board. Ms. Fitzner will replace Mr. Davis Cosey.

This is a request to ratify the signing of the Houston County Phase II Municipal Separate Storm Sewer Systems (MS4) Notice of Intent (NOI) renewal documents with the Environmental Protection Division.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the ratification of the Houston County Phase II Municipal Separate Storm Sewer Systems (MS4) Notice of Intent (NOI) renewal documents with the Environmental Protection Division.

STATE OF GEORGIA DEPARTMENT OF NATURAL RESOURCES
ENVIRONMENTAL PROTECTION DIVISION

Stormwater Management Program (SWMP)
General NPDES Permit No. GAG610000 for
Small Municipal Separate Storm Sewer Systems (MS4)

1. General Information

- A. A. Name of small MS4: HOUSTON COUNTY
- B. Name of responsible official: TOMMY STALNAKER
Title: CHAIRMAN
Mailing Address: 200 CARL VINSON PKWY
City: WARNER ROBINS State: GA Zip Code: 31088
Telephone Number: _____
- C. Designated stormwater management program contact:
Name: CHAD FOREMAN
Title: CIVIL ENGINEER
Mailing Address: 2018 KINGS CHAPEL ROAD
City: PERRY State: GA Zip Code: 31069
Telephone Number: (478) 987-4280
Email Address: CForeman@houstoncountyga.org
- D. Provide the river basin(s) to which your MS4 discharges: Lower Ocmulgee River Watershed
- E. Provide the latitude and longitude of the MS4 center (e.g. City Hall, County offices, MS4 mailing address) using Global Positioning System (GPS) –WG 84:
Latitude: 32 27' 54"N Longitude: 83 42' 14 W

2. Sharing Responsibility

- A. Has another entity agreed to implement a control measure on your behalf?
Yes _____ No X (If no, skip to Part 3)

Control Measure or BMP:

1. Name of entity _____
2. Control measure or component of control measure to be implemented by entity on your behalf:

- B. Attach an additional page if necessary to list additional shared responsibilities. **It is mandatory that you submit a copy of a written agreement between your MS4 and the other entity demonstrating written acceptance of responsibility.**

3. **Minimum Control Measures and Appendices**

1. Blank Forms
2. G.L.I.D Program
 - A. Public Education and Outreach
 - B. Public Involvement/Participation
 - C. Illicit Discharge Detection and Elimination
 - D. Construction Site Stormwater Runoff Control
 - E. Post-Construction Stormwater Management in New Development and Redevelopment
 - F. Pollution Prevention/Good Housekeeping
 - G. Appendix A – Enforcement Response Plan
 - H. Appendix B – Impaired Waters

4. **Certification Statement**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name: Tommy Stalnaker- Chairman Date: 12-1-22

Signature: Tommy Stalnaker Title: Chairman

GEORGIA NOTICE OF INTENT (NOI)

General NPDES Permit No. GAG610000 for
Phase II Municipal Separate Storm Sewer Systems (MS4)

1. General Information

- A. Name of small MS4: HOUSTON COUNTY
- B. If the MS4 is a City, provide the County where located: _____
- C. Name of responsible official: TOMMY STALNAKER
Title: CHAIRMAN
Mailing Address: 200 CARL VINSON PKWY
City: WARNER ROBINS State: GA Zip Code: 31088
Telephone Number: (478) 542-2115
Email Address: Chairman@houstoncountyga.org
- D. Designated stormwater management program contact:
Name: CHAD FOREMAN
Title: CIVIL ENGINEER
Mailing Address: 2018 KINGS CHAPEL ROAD
City: PERRY State: GA Zip Code: 31069
Telephone Number (478) 987-4280
Email Address: CForeman@houstoncountyga.org
- E. Provide the river basin(s) to which your MS4 discharges: Lower Ocmulgee River Watershed
- F. Provide the latitude and longitude of the MS4 center (e.g. City Hall, County offices, MS4 mailing address) using Global Positioning System (GPS) – WGS84:
Latitude : 32 27' 54"N Longitude: 83 42'14"W

2. Sharing Responsibility

- A. Has another entity agreed to implement a control measure or BMP on your behalf? Yes _____ No X (If No, skip to Part 3)

Control Measure #1:

1. Name of entity _____

2. Control measure or component of control measure to be implemented by entity on your behalf: _____

B. Attach an additional page if necessary to list additional shared responsibilities. **It is mandatory that you submit a copy of a written agreement between your MS4 and the other entity demonstrating written acceptance of responsibility.**

3. **Certification Statement**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name: Tommy Stalnaker- Chairman Date: 12-1-22

Signature: Tommy Stalnaker Title: Chairman

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The Purchasing Department is requesting approval of a bid one new 2023 Chevrolet Tahoe RST for use Houston County District Attorney's Office. Staff recommends the purchase the new 2023 Chevrolet Tahoe RST from Brannen Ford Motor Company of Unadilla at a unit price of \$72,900.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the purchase of a new 2023 Chevrolet Tahoe RST from Brannen Ford Motor Company of Unadilla at a unit price of \$72,900. This purchase is to be charged to 100-2200-54.2200 and reimbursed by DA Forfeited Funds. The Comptroller is authorized to make the necessary adjustments.



**HOUSTON COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828
(478) 218-4800 • FACSIMILE (478) 218-4805

MARK E. BAKER
PURCHASING AGENT

M E M O R A N D U M

TO: Houston County Board of Commissioners
FROM: Mark E. Baker
CC: Robbie Dunbar
DATE: December 2, 2022
SUBJECT: Purchase of One (1) New 2023 Chevrolet Tahoe RST

The DA has requested that the Houston County Board of Commissioners purchase One (1) New 2023 Chevrolet Tahoe RST located at Brannen Motor Company for \$72,900.00 to replace his vehicle, that was in a collision with a deer. The vehicle will be charged to 100-2200-54.2200 and reimbursed by DA Forfeited Funds.

Summary of bills by fund:

• General Fund (100)	\$ 7,564,667.34
• Emergency 911 Telephone Fund (215)	\$ 481,842.77
• American Rescue Plan Act (230)	\$ 55.05
• Fire District Fund (270)	\$ 300,078.47
• 2006 SPLOST Fund (320)	\$ 0.00
• 2012 SPLOST Fund (320)	\$ 27,806.71
• 2018 SPLOST Fund (320)	\$ 2,027,079.34
• Water Fund (505)	\$ 600,875.83
• Solid Waste Fund (540)	\$ <u>835,196.62</u>
Total for all Funds	\$11,837,602.13

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the payment of the bills totaling \$11,837,602.13